

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COVINGTON PARK  
COMMUNITY DEVELOPMENT DISTRICT**

The meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Tuesday, May 22, 2012 at 6:10 p.m.** at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

Present and constituting a quorum were:

Doug Watts	<b>Board Supervisor, Chairman</b>
Carrie Elwell	<b>Board Supervisor, Vice Chairman</b>
William Irwin	<b>Board Supervisor, Assistant Secretary</b>
Lynn Ann Berner	<b>Board Supervisor, Assistant Secretary</b>
Rick Reidt	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Greg Cox	<b>District Manager; Rizzetta &amp; Company, Inc.</b>
Jennifer Van Haren	<b>Resident Services Manager</b>
John Toborg	<b>Operations Manager; Rizzetta &amp; Company, Inc.</b>

Audience

**FIRST ORDER OF BUSINESS**

**Call to Order and Pledge of Allegiance**

Mr. Cox called the meeting to order and conducted roll call. All present then stood and recited the Pledge of Allegiance.

**SECOND ORDER OF BUSINESS**

**Consideration of Minutes of the Board of Supervisors' Meeting Held April 24, 2012**

Mr. Cox presented the minutes of the Board meeting held on April 24, 2012 to the Board for consideration. It was noted in the ninth order of business, the phrase "high-voltage" should be corrected to "low-voltage" and in the sixth order of business the correct name spelling should be "Vanneza".

On a Motion by Ms. Berner, seconded by Mr. Irwin, with all in favor, the Board approved the Minutes of the Board of Supervisors' Meeting held on April 24, 2012 as amended for Covington Park Community Development District.

Mr. Watts then stated he thought Reeder's included both high- and low-voltage prices, to which Mr. Reidt agreed. Mr. Cox advised he could just remove the voltage phrase altogether to show the minutes stating "...Reeder's Landscaping included the electric installation in its proposal." The Board agreed.

**THIRD ORDER OF BUSINESS**

**Consideration of Minutes of the Board of Supervisors' Continued Meeting Held May 8, 2012**

Mr. Cox presented the minutes of the continued Board meeting held on May 8, 2012 to the Board for consideration.

On a Motion by Mr. Irwin, seconded by Mr. Reidt, with all in favor, the Board approved the Minutes of the Board of Supervisors' Continued Meeting held on May 8, 2012 as presented for Covington Park Community Development District.

**FOURTH ORDER OF BUSINESS**

**Consideration of Operation and Maintenance Expenditures for April 2012**

Mr. Cox reviewed the Operation and Maintenance Expenditures for April 2012 totaling \$54,322.83. Brief discussion ensued.

On a Motion by Mr. Reidt, seconded by Ms. Elwell, with all in favor, the Board approved the Operation and Maintenance expenditures for April 2012 totaling \$54,322.83 for Covington Park Community Development District.

**FIFTH ORDER OF BUSINESS**

**Staff Reports – Part I**

- A. **District Counsel**  
Not present; no report given.
- B. **District Engineer**  
Not present; no report given.

**SIXTH ORDER OF BUSINESS**

**Entrance Landscape Design Review**

Alyson Utter of Lesniak Anderson, Ltd. provided an update to the Board of the ongoing entrance landscape design project installation. She delivered a presentation of the final designs for the Cambridge Park entrance, Carrington entrance, Oxford Garden and Surrey Park. The Board directed Ms. Utter to continue with designs for the Covington Stone entrance and the clock tower circle. The Board also requested a proposal from Ms. Utter to develop a hardscape entrance design for the Waterset entrance.

*(Ms. Elwell departed the meeting at 7:00 p.m.)*

**SEVENTH ORDER OF BUSINESS**

**Landscape & Irrigation Update**

John Toborg presented his latest field operations report to the Board and reviewed it in detail, updating them on recent events, concerns and upcoming maintenance items. The Board members asked if he provide a copy to them prior to future meetings so they could review it and just address any problem issues at time of meeting.

Board members held a lengthy discussion with Cornerstone representatives of ongoing issues, noting such items as fallen trees, sod delivery and analysis of the grass at Bristol Park.

Mr. Rich Walters of Cornerstone introduced himself, advising he has moved here from Jacksonville and will be taking over as branch manager, and advised of changes and improvements in service to be made. Ms. Vanneza Rivera, also of Cornerstone, then provided an update of recent events and services performed in the District including change-outs of annuals and upcoming sod replacement. Mr. Watts asked that the irrigation schedule be set to an earlier time so as to avoid the kids going to school.

*(Ms. Elwell returned to the meeting at 7:40 p.m.)*

Ms. Elwell inquired if there is one crew specifically for pond maintenance, to which Ms. Rivera replied yes and that the scheduled day each week is Wednesday. Mr. Watts indicated that the trees need to be lifted as per the landscaping contract.

Mr. Toborg then presented a proposal for replacement of annuals. Discussion ensued. Mr. Watts expressed his concern about proper irrigation in the annuals beds.

On a Motion by Ms. Berner, seconded by Mr. Watts, with all in favor, the Board approved the proposal from Cornerstone for planting of 3,300 annuals (Oxblood, Gold Edge Coleus) at \$1.75 each for a total amount of \$5,775.00 for Covington Park Community Development District.

Mr. Toborg then presented a proposal for installation of pine bark mulch.

On a Motion by Ms. Elwell seconded by Mr. Reidt, with all in favor, the Board approved the proposal from Cornerstone for installation of 600 yards of pine bark mulch at \$38.00 per yard for a total amount of \$22,800.00 for Covington Park Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Common Area  
Irrigation Proposals**

Mr. Cox reaffirmed they had already discussed the irrigation and proposals will be presented at the next meeting. General discussion ensued.

**NINTH ORDER OF BUSINESS**

**Aquatic Services Update**

Mr. Cox presented the latest pond maintenance report. General discussion ensued.

**TENTH ORDER OF BUSINESS**

**Monthly HCSO Security Update**

Ms. Van Haren expressed her disappointment that there was no deputy present at the Neighborhood Watch committee meeting and explained she found out afterward that there was a substitute on duty that night who was never informed he should be at the meeting.

**ELEVENTH ORDER OF BUSINESS**

**Consideration of Fiscal Year 2012/2013  
Proposed Budget**

Mr. Cox presented the Fiscal Year 2012/2013 proposed budget to the Board and reviewed it in detail with them. Discussion ensued. Mr. Cox then presented Resolution 2012-03, Approving the Fiscal Year 2012/2013 Proposed Budget, to the Board for consideration.

On a Motion by Mr. Reidt, seconded by Ms. Elwell, with all in favor, the Board approved Resolution 2012-03, Approving the Fiscal Year 2012/2013 Proposed Budget, for Covington Park Community Development District.

**TWELFTH ORDER OF BUSINESS**

**Presentation of Unaudited District  
Financial Summary**

Mr. Cox presented and reviewed the most recent unaudited District financial for the Board.

**THIRTEENTH ORDER OF BUSINESS**

**Review of Action Item List**

Mr. Cox reviewed the action item list of ongoing projects and tasks for the Board. General discussion ensued.

On a Motion by Mr. Reidt, seconded by Ms. Berner, with all in favor, the Board approved the contract with TECO for installation of lights in the areas near Devonbridge and Bristol Park Drive for the amount of \$3,175.42 for Covington Park Community Development District.

**FOURTEENTH ORDER OF BUSINESS**

**Staff Reports – Part II**

**A. Resident Services Manager**

Ms. Van Haren presented an update (Exhibit A) of recent events and improvements made in the District.

**B. District Manager**

Mr. Cox confirmed the next regular meeting date is scheduled for June 26, 2012. He also spoke of a resident's written complaint about the rumor of installing a soccer field in the common area between Cromwell and Guilford.

**FIFTEENTH ORDER OF BUSINESS**

**Supervisor Requests**

Ms. Elwell noted that out of a pool area full of kids, not even one paid attention to the

new chair lift.

Mr. Reidt expressed his wish for a implementing a consent agenda to save some time.

Mr. Watts discussed resident comments on message boards echoing the Board's continued work on the landscaping changes and resolution of maintenance issues.

**SIXTEENTH ORDER OF BUSINESS**

**Audience Comments**

There were no comments from the audience members.

**SEVENTEENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Watts, seconded by Ms. Elwell, with all in favor, at 9:30 p.m. the Board adjourned the meeting for Covington Park Community Development District.



Secretary / Assistant Secretary



Chairman / Vice Chairman

# Exhibit A

### Projects from April 25<sup>th</sup> to May 22<sup>nd</sup> CDD meeting

Ground down raised sidewalk out back by BBall court

Minor repairs to walking bridge

Acid washed the outside entrance area to clubhouse

Purchased, set-up and installed 2 metal shelving units in maintenance closet

Replaced & painted broken slat in pergola outside back door of community room

Cut down PVC pipe in Guilford entrance

Tightened down picnic tables as the kids have managed to loosen the bolts

Repaired broken PVC pipe in irrigation hook-up by the baseball field

Replaced silver HC pole w/Covington black pole for the "Think Before you Throw" sign

Replaced black pole for the damaged one, for the Bike Path sign near entrance

Replaced black pole for another damaged one near front entrance

Repaired front door to clubhouse – strike was broken and had to be replaced

Two different days, Poop incident @ Oak Park Pool....shut down, follow procedure, etc.....

Cleaned cement areas @ Oak Park pool...treated w/muriatic acid, then pressure washed

Fixed 3 tripping hazards in sidewalk along Cov Garden, south of Surrey. Broke out cracked cement and repoured using Quickset.

Fixed 2 tripping hazards in sidewalk behind Monarch Pool. Broke out cracked cement and repoured using Quickset.