

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COVINGTON PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Tuesday, November 25, 2014 at 6:00 p.m.** at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

Present and constituting a quorum were:

Doug Watts	Board Supervisor, Chairperson
Bill Irwin	Board Supervisor, Assistant Secretary
Lynn Ann Berner	Board Supervisor, Assistant Secretary
Rick Reidt	Board Supervisor, Assistant Secretary

Also present were:

Joseph Roethke	District Manager, Rizzetta & Co., Inc.
John Toborg	Operations Manager, Rizzetta Amenity Services Inc.
Jennifer Van Haren	Resident Services Manager
Dave Milam	Landscape Maintenance Professionals
Keith Remson	Remson Aquatics

Audience

FIRST ORDER OF BUSINESS

Call to Order and Pledge of Allegiance

Mr. Roethke called the meeting to order and conducted roll call. All present then stood and recited the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Audience Comments

A resident commented that Pond 12 needs some attention.

A resident asked about the assessment increase and HOA/CDD work being combined.

THIRD ORDER OF BUSINESS

Consideration of Minutes of Board of Supervisors' Regular Meeting held on October 28, 2014

Mr. Roethke presented the minutes of the Board of Supervisors' regular meeting held on October 28, 2014.

On a Motion by Mr. Reidt, seconded by Mr. Watts, with all in favor, the Board approved the Minutes of the Board of Supervisors' regular meeting held on October 28, 2014 for Covington Park Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of Operation & Maintenance Expenditures for October 2014

On a Motion by Mr. Reidt, seconded by Mr. Watts, with all in favor, the Board approved the Operation & Maintenance expenditures for October 2014 totaling (\$125,722.12) for Covington Park Community Development District.

FIFTH ORDER OF BUSINESS

Staff Reports

- A. District Counsel**
Not present.

(Ms. Berner arrived while the meeting was in progress at 6:08 p.m.)

- B. District Engineer**
Not present.

C. Landscape & Irrigation Update

Mr. Roethke presented the Landscape and Irrigation inspection report to the Board. Mr. Toborg reviewed the details of this report with the Board and noted that this inspection saw significant improvement compared to the prior month's report. A discussion ensued regarding replacing the buffer between Regents and Oak Park. The Board would like to look at options for fencing and possible materials to plant in this area, with a goal to install around March 2015.

Mr. Milam discussed some issues with mowing in Surrey Park and ruts that were left in the turf. He noted that if it rains, they will not be on site for mowing. They will come back at a later date to make up the service in order to avoid leaving ruts.

The Board discussed issues with weeds in the Bahia Turf in several areas on the property. Mr. Toborg responded with some ideas to help alleviate these issues.

D. Pond Maintenance Update

Mr. Toborg discussed a proposal request from last month regarding the planting of trees on ponds 15 and 17. Mr. Remson sent several proposals to Mr. Toborg, but Mr. Toborg requested further updates to the proposal to ensure that both ponds are covered.

On a Motion by Mr. Reidt, seconded by Ms. Berner, with all in favor, the Board set a not-to-exceed amount of (\$1,000.00) to add trees to ponds 15 and 17, pending review by Mr. Toborg for Covington Park Community Development District.

A discussion took place regarding a fish kill in one of the ponds within the District. Mr. Remson discussed the details of why this occurred and noted that the pond will re-populate itself naturally. The field inspection report included a note that pond 41 was covered in algae. Mr. Remson said that pond 11 has a large amount of primrose, and this will be treated, as well, by Mr. Remson.

E. Resident Services Manager

Ms. Van Haren informed the Board that the issue with the permit for the shed construction has been resolved and the installation should be commencing shortly.

F. District Manager

Mr. Roethke noted that the next Board of Supervisors' regular meeting would be held on Tuesday, December 16, 2014 at 6:00 p.m. at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

G. Review of Action Items List

Mr. Roethke distributed the Action Items List to the Board. A discussion ensued regarding several items, including LED light replacement and security service cutbacks. The Board requested proposals for private security companies to potentially replace the off-duty deputy services by the Hillsborough County Sheriff's office.

SIXTH ORDER OF BUSINESS

Administer Oath to Newly Appointed Officers

Mr. Roethke administered the oath of office to Mr. Irwin, and Mr. Irwin replied in the affirmative. Mr. Roethke also noted that Board Supervisors are eligible to receive compensation of \$200.00 per meeting, up to a maximum of \$4,800 annually. Mr. Irwin elected to accept compensation.

Mr. Roethke administered the oath of office to Ms. Berner, and Ms. Berner replied in the affirmative. Mr. Roethke also noted that Board Supervisors are eligible to receive compensation of \$200.00 per meeting, up to a maximum of \$4,800 annually. Ms. Berner elected to accept compensation.

SEVENTH ORDER OF BUSINESS

Consideration of Appointment to Vacant Seat

Mr. Roethke reminded the Board that they adopted a Resolution last meeting which declared one vacant seat on the Board, due to the fact that no qualified elector entered their name on to the ballot. An appointment needs to be made to fill this vacant seat with a qualified elector of the District within 90 days of Election Day. A discussion ensued regarding the appointment of a new supervisor. The Board would like to table this item until the next meeting. The final decision for appointment will take place at the January meeting.

EIGHTH ORDER OF BUSINESS

Presentation of Resolution 2015-02, Amending 2013/2014 Budget

Mr. Roethke presented Resolution 2015-02 to the Board, amending the FY 2013/2014 Budget.

On a Motion by Mr. Reidt, seconded by Mr. Watts, with all in favor, the Board adopted Resolution 2015-02 for Covington Park Community Development District.

NINTH ORDER OF BUSINESS

Consideration of Landscape Proposals from LMP

Mr. Roethke distributed several proposals from LMP. A discussion ensued regarding the details of the proposals. The proposals for plantings will be held until a later date, but the Board would like to move forward with the spraying of liquid copper on the crape myrtles along the Surrey buffer.

On a Motion by Mr. Watts, seconded by Mr. Reidt, with all in favor, the Board approved the proposal from LMP for liquid copper sprays to seven crape myrtles at a cost of (\$210.00) for Covington Park Community Development District.

TENTH ORDER OF BUSINESS

Monthly Unaudited District Financial Summary

Mr. Roethke informed the Board that there is no financial summary available at this time, as is typical for the first month of the Fiscal Year.

ELEVENTH ORDER OF BUSINESS

Supervisor Requests

Mr. Reidt mentioned that flags being placed on CDD property should be installed by CDD employees.

Mr. Reidt asked if we need to replace the EZ-GO and suggested purchasing a Gem Car.

Ms. Berner asked about the status of the CDD/HOA agreement for CDD employees.

This is still in progress.

Mr. Watts would like to re-introduce the Master Plan into the discussion.

Mr. Watts discussed the holiday light installation status with the Board.

Mr. Reidt recommended authorizing a total of \$2,500.00 not-to-exceed for holiday decorations, including the setting up of the existing tree and a new flagpole tree.


On a Motion by Mr. Reidt, seconded by Mr. Irwin, with all in favor, the Board approved a total of (\$2,500.00) not-to-exceed for holiday decorations, including the setting up of the existing tree and a new flagpole tree for Covington Park Community Development District.

TWELFTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Watts, seconded by Mr. Irwin, with all in favor, the Board adjourned the meeting at 8:15 p.m. for Covington Park Community Development District.


Secretary / Assistant Secretary


Chairman / Vice Chairman