
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COVINGTON PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Tuesday, August 26, 2014 at 6:00 p.m.** at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

Present and constituting a quorum were:

Doug Watts	Board Supervisor, Chairperson
Carrie Elwell	Board Supervisor, Vice Chairperson
William Irwin	Board Supervisor, Assistant Secretary
Lynn Ann Berner	Board Supervisor, Assistant Secretary
Rick Reidt	Board Supervisor, Assistant Secretary

Also present were:

Joseph Roethke	District Manager, Rizzetta & Co., Inc.
John Toborg	Operations Mgr, Rizzetta Amenity Services Inc.
Biff Craine	District Counsel; Pettitt Worrell (<i>via phone</i>)
Jennifer Van Haren	Resident Services Manager
Keith Remson	Remson Aquatics
Dave Milam	LMP
Scott Carlson	LMP
Ed Eachus	Ed Eachus & Associates

Audience

FIRST ORDER OF BUSINESS

Call to Order and Pledge of Allegiance

Mr. Roethke called the meeting to order and conducted roll call. All present then stood and recited the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Audience Comments

An audience member commented that the ponds have been looking bad and fountain in pond #4 is not working.

THIRD ORDER OF BUSINESS

Consideration of Minutes of Board of Supervisors' Regular Meeting held on July 22, 2014

Mr. Roethke presented the minutes of the Board of Supervisors' regular meeting held on July 22, 2014 to the Board for their consideration.

On a Motion by Mr. Reidt, seconded by Ms. Berner, with all in favor, the Board approved the Minutes of the Board of Supervisors' regular meeting held on July 22, 2014 as amended for Covington Park Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of Operation & Maintenance Expenditures for July 2014

Mr. Roethke presented the expenditures to the Board. Mr. Reidt requested that Newland reimburse the District for irrigation repairs that took place due to damage by RIPA.

On a Motion by Mr. Irwin, seconded by Mr. Watts, with all in favor, the Board approved the Operation & Maintenance expenditures for July 2014 totaling (\$59,804.69) for Covington Park Community Development District.

(Mr. Irwin arrived while the meeting was in progress at 6:05pm)

FIFTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Reidt asked about the status of a parking policy document. Mr. Roethke and Mr. Craine will have a draft document read for next meeting.

(Mr. Craine left the meeting in progress at 6:11 p.m.)

(Ms. Elwell arrived while the meeting was in progress at 6:12 p.m.)

B. District Engineer

Mr. Roethke mentioned that the District Engineer is working on providing plat documents that will allow a survey to be done at the Amenity Center area for the vendor that will be installing the new shed that was approved at the last meeting. Mr. Reidt and Mr. Watts suggested that District Staff inquire with JAH Architecture for a copy of a survey for this area.

C. Landscape & Irrigation Update

Mr. Toborg presented the landscape inspection to the board and detailed several of the landscaping issues within the report, and entertained questions from the board. Mr. Carlson discussed the action items within the report and noted that 55 of the 91 items have been completed or are in progress, and the remainder will be scheduled shortly. A discussion ensued, and the board expressed their concerns with the current level of service being provided by LMP. Mr. Carlson noted that

they included specific dates for the majority of the action items so their crews can be held accountable. Mr. Roethke distributed a status report from Anderson Lesniak regarding the Cambridge & Carrington entrance renovations. A discussion ensued regarding the current status of these projects. The board requested that Alyson Utter attend a future meeting when the entrance renovations are nearing completion.

(Mr. Milam and Mr. Carlson left the meeting in progress at 7:00 p.m.)

D. Pond Maintenance Update

Mr. Remson discussed the current status of the ponds with the board. There were three ponds that were highlighted in the Field Operations report as having a large amount of surface algae, and Mr. Remson passed out recent photos of these ponds after the algae has been removed and there was significant improvement. A discussion took place regarding pond #18 and if it is classified as a stormwater retention pond or a conservation area. This will need to be researched further. Mr. Remson mentioned some issues with the timers on some of the fountains, and the Board asked him to double check all the timers as soon as possible to ensure all the fountains are functioning properly. Mr. Toborg discussed erosion repairs performed by Mr. Remson and expressed issues with the quality of the repairs. Mr. Remson confirmed he can fix these issues with the repairs. District Staff will hold the invoice until the repairs are done properly.

(Mr. Remson and Mr. Toborg left the meeting in progress at 7:30 p.m.)

E. Resident Services Manager

Ms. Van Haren asked about the possibility of adding no parking signs near the clock tower. The board stated that this is not a CDD issue and suggested petitioning the County to add the signs.

F. District Manager

Mr. Roethke noted that the next Board of Supervisors' regular meeting would be held on Tuesday, September 23rd at 6:00 p.m. at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

G. Review of Action Items List

Mr. Roethke reviewed the Action Items List with the board. A discussion ensued regarding the HOA-CDD agreement for employees. The board would like to invite representatives from the HOA to the next CDD board meeting to discuss the details of this agreement.

SIXTH ORDER OF BUSINESS

Consideration of Proposals for Clock Tower Repairs

Mr. Roethke presented proposals for clock tower repairs to the board. Mr. Eachus discussed the details of his proposal and entertained questions from the board. Mr. Eachus mentioned that there are issues with the clock as well, and he can perform an inspection and report back to the board with a solution to fix the clock. The board requested a full proposal for a complete fix from Mr. Eachus. The board would like to move forward with approving a not-to-exceed amount for this item.

On a Motion by Mr. Reidt, seconded by Mr. Irwin, with all in favor, the Board approved a not-to-exceed amount of (\$8,000.00) for a complete fix to the clock tower system by Ed Eachus and Associates for Covington Park Community Development District.

SEVENTH ORDER OF BUSINESS

Ratification of Proposals from LMP for Entrance Renovations

Mr. Roethke presented three proposals from LMP for the Carrington and Cambridge entrance renovations. These have been previously executed and need Board ratification.

On a Motion by Mr. Reidt, seconded by Ms. Berner, with all in favor, the Board approved the LMP proposals for Carrington and Cambridge entrance renovations at a total cost of (\$2,139.22) for Covington Park Community Development District.

EIGHTH ORDER OF BUSINESS

Presentation of Resolution 2014-02, Adopting Fiscal Year 2014/15 Meeting Schedule

Mr. Roethke presented Resolution 2014-02, which will set the annual meeting schedule for the next Fiscal Year. A discussion ensued regarding dates for the November and December meetings.

On a Motion by Mr. Watts seconded by Ms. Elwell, with all in favor, the Board adopted Resolution 2014-02 for the Fiscal Year 2014/15 Meeting Schedule for Covington Park Community Development District.

NINTH ORDER OF BUSINESS

Public Hearing of Fiscal Year 2014-2015 Budget i. Consideration of Resolution 2014-03, Adopting Final Budget

On a Motion by Ms. Elwell, seconded by Mr. Watts, with all in favor, the Board opened the Public Hearing for Covington Park Community Development District.

Mr. Roethke presented the final budget for Fiscal Year 2014/15 to the board and noted that the overall budget number was reduced slightly after discussions that took place during the Budget Workshop. There were no audience comments.

On a Motion by Mr. Watts, seconded by Mr. Reidt, with all in favor, the Board adopted Resolution 2014-03 which adopted the Final Budget for Fiscal Year 2014/15 for Covington Park Community Development District.

**ii. Consideration of Resolution 2014-04,
Imposing Special Assessments**

Mr. Roethke presented Resolution 2014-04 to the board, imposing special assessments.

On a Motion by Mr. Reidt seconded by Ms. Berner, with all in favor, the Board adopted Resolution 2014-04 Imposing Special Assessments for Covington Park Community Development District.

On a Motion by Mr. Watts, seconded by Ms. Berner, with all in favor, the Board closed the Public Hearing for Covington Park Community Development District.

TENTH ORDER OF BUSINESS

Supervisor Requests

Mr. Irwin discussed newsletter timing issues and asked for a status update of the CDD-HOA Surrey pool agreement. Mr. Roethke noted that this is being drafted and will be ready for signature shortly.

Ms. Elwell discussed issues with muscovy duck removal. A discussion ensued. Mr. Reidt will include this in his next newsletter entry.

Ms. Berner would like to make Anderson Lesniak aware of the issues with the Society Garlic at the new entrance renovations.

Mr. Watts mentioned that he is working on getting proposals for upgrading the DVR security hardware.

ELEVENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Watts, seconded by Ms. Berner, with all in favor, the Board adjourned the meeting at 9:00 p.m. for Covington Park Community Development District.


Secretary / Assistant Secretary


Chairman / Vice Chairman

