

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COVINGTON PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Tuesday, June 24, 2014 at 6:00 p.m.** at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

Present and constituting a quorum were:

Doug Watts	Board Supervisor, Chairperson
Carrie Elwell	Board Supervisor, Vice Chairperson
William Irwin	Board Supervisor, Assistant Secretary
Lynn Ann Berner	Board Supervisor, Assistant Secretary
Rick Reidt	Board Supervisor, Assistant Secretary

Also present were:

Joseph Roethke	District Manager, Rizzetta & Co., Inc.
Biff Craine	District Counsel; Petitt Worrell (<i>via phone</i>)
Jennifer Van Haren	Resident Services Manager
Keith Remson	Remson Aquatics
Audience	

FIRST ORDER OF BUSINESS

Call to Order and Pledge of Allegiance

Mr. Roethke called the meeting to order and conducted roll call. All present then stood and recited the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Audience Comments

An audience member mentioned a civil lawsuit with the HOA.

THIRD ORDER OF BUSINESS

Consideration of Minutes of Board of Supervisors' Regular Meeting held on May 27, 2014

Mr. Roethke presented the minutes of the Board of Supervisors' regular meeting held on May 27, 2014 to the Board for their consideration.

On a Motion by Mr. Irwin, seconded by Ms. Berner, with all in favor, the Board approved the Minutes of the Board of Supervisors' regular meeting held on May 27, 2014 as amended for Covington Park Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of Operation & Maintenance Expenditures for May 2014

Mr. Roethke presented the expenditures to the Board.

On a Motion by Mr. Irwin, seconded by Ms. Berner, with all in favor, the Board approved the Operation & Maintenance expenditures for May 2014 totaling (\$78,299.63) for Covington Park Community Development District.

FIFTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Craine reviewed an amendment to the CDD-HOA agreement for the Surrey Park pool service. Included in the amendment is the scope of services from the pool maintenance agreement with Zebra Cleaning Team. This can be added to the Surrey Pool agreement to cover any regular maintenance, and anything outside this scope will need HOA approval. A discussion ensued.

On a Motion by Mr. Watts, seconded by Mr. Irwin, with all in favor, the Board approved the amended addition to the CDD-HOA agreement for the Surrey Park pool maintenance for Covington Park Community Development District.

(Mr. Craine left the meeting in progress at 6:15 p.m.)

B. District Engineer

Not present.

C. Landscape & Irrigation Update

Mr. Roethke presented the landscape and irrigation report to the Board. Mr. Irwin and Mr. Reidt noted some irrigation issues in some spots on CDD property. Mr. Roethke will relay these concerns to the landscaping vendor.

(Mr. Remson arrived during the meeting in progress at 6:20 p.m.)

D. Pond Maintenance Update

Mr. Remson provided some aquatic service updates to the Board. Some discussion took place regarding pond #7. Mr. Remson noted that this pond has been treated with submersed aquatics. Ms. Berner asked for some updated photos of this pond, which he will provide to District Staff.

Mr. Remson also discussed the status of some fountains that are in the process of being repaired. Mr. Remson informed the Board that the trees have been planted in the conservation areas where Brazilian Pepper has been removed.

Mr. Watts reminded Mr. Remson to monitor any cattail issues throughout the District.

(Mr. Remson left the meeting in progress at 6:30 p.m.)

E. Resident Services Manager

Ms. Van Haren informed the Board that her Saturday part-time employee quit and she is currently interviewing candidates for a replacement.

Ms. Van Haren read a letter from a resident that is requesting signs to be installed at the CDD ponds notifying residents that it is unlawful to feed the wildlife. The Board took no action on this item.

Ms. Van Haren notified the Board that three nuisance alligators have been trapped in the last month.

F. District Manager

Mr. Roethke noted that the next Board of Supervisors' regular meeting would be held on Tuesday, July 22, 2014 at 6:00 p.m. at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

Mr. Roethke read a letter received from a resident that requests a barrier be placed in the Resident Services Manager's office to prevent access from any unwelcome visitors. A discussion ensued. The Board took no action on this item at this time.

G. Review of Action Items List

Mr. Roethke distributed the action item list and reviewed it with the Board. Ms. Berner asked Mr. Roethke to add a line item for the HOA-CDD Staffing Agreement.

SIXTH ORDER OF BUSINESS

Consideration of Proposals for Clock Tower Repairs

Mr. Roethke reviewed several clock tower repair proposals with the Board. Mr. Irwin asked a question about potential lightning strikes to this new equipment that will be installed. A discussion ensued. The Board would like to attempt to find a local vendor to replace this clock tower system. These proposals will be revisited at the next meeting.

SEVENTH ORDER OF BUSINESS

Consideration of Proposal for Removing Brazilian Pepper Areas

Mr. Roethke presented a proposal from Finn Outdoor for the removal and maintenance of the Brazilian Pepper. A discussion ensued. The Board requested District Staff to confirm that this quote includes all conservation areas within the District. At a future meeting, Mr. Roethke will bring full proposals from both Finn Outdoor and Remson Aquatics for an apples-to-apples comparison of the full scope of work.

EIGHTH ORDER OF BUSINESS

Consideration of Proposal for Annual Installation

Mr. Roethke noted that this proposal has been executed and needs Board ratification. A discussion ensued regarding the total number of annuals and possibly cutting this back in future rotations. Mr. Irwin requested that this be added to the Action Item List.

On a Motion by Mr. Reidt, seconded by Mr. Irwin, with all in favor, the Board ratified the proposal from LMP to install annuals at a cost of (\$4,950.00) for Covington Park Community Development District.

NINTH ORDER OF BUSINESS

Consideration of Proposals from LMP

Mr. Roethke presented several landscape enhancement proposals from LMP. Several of the proposals were not approved. The Board did review one proposal for plant installation and discussed the details.

On a Motion by Mr. Reidt, seconded by Mr. Watts, with all in favor, the Board approved the proposal from LMP for yellow bulbine installation at the Devon sign bed at a cost of (\$426.00), pending review of the details by John Toborg for Covington Park Community Development District.

TENTH ORDER OF BUSINESS

Consideration of Proposals for Erosion Repair

Mr. Roethke presented two proposals from Finn Outdoor for erosion repair at CDD Stormwater ponds. The Board would like to see competitive bids from Remson Aquatics at a future meeting.

ELEVENTH ORDER OF BUSINESS

Discussion of the Budget

Mr. Roethke presented the most updated version of the proposed budget for Fiscal Year 2014-2015. The Board would like to see any options for trimming back current spending before the end of this Fiscal Year. Mr. Roethke will bring back some options to a future meeting.

TWELFTH ORDER OF BUSINESS

Discussion Regarding Master Plan

Mr. Reidt informed the Board that the estimates on Master Plans can be lower than actual costs, based on current experiences at other projects. Some discussion ensued regarding a new phased approach to completing these items. During the final budget hearing, the Board can consider adding a capital improvement line item to the budget to begin funding the costs of the Master Plan.

THIRTEENTH ORDER OF BUSINESS

Monthly Unaudited District Financial Summary (under separate cover)

Mr. Roethke presented the monthly financial summary to the Board. No Board action was taken.

FOURTEENTH ORDER OF BUSINESS

Supervisor Requests


There were no supervisor requests.

FIFTHTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Irwin, seconded by Mr. Watts, with all in favor, the Board adjourned the meeting at 7:52 p.m. for Covington Park Community Development District.


Secretary / Assistant Secretary


Chairman / Vice Chairman