
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COVINGTON PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Tuesday, March 25, 2014 at 6:03 p.m.** at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

Present and constituting a quorum were:

Doug Watts	Board Supervisor, Chairperson
Bill Irwin	Board Supervisor, Assistant Secretary <i>(joined in progress)</i>
Rick Reidt	Board Supervisor, Assistant Secretary
Lynn Ann Berner	Board Supervisor, Assistant Secretary

Also present were:

Joseph Roethke	District Manager, Rizzetta & Co., Inc.
John Toborg	Operations Manager, Rizzetta & Co., Inc.
Biff Craine	District Counsel; Pettitt Worrell <i>(via phone)</i>
Jennifer Van Haren	Resident Services Manager
Renee Frith	Representative, LMP
Keith Remson	Representative, Remson Aquatics
Carlos Torres	Representative, LMP

Audience

FIRST ORDER OF BUSINESS

Call to Order and Pledge of Allegiance

Mr. Roethke called the meeting to order and conducted roll call. All present then stood and recited the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Audience Comments

A resident made a comment about finding the meeting agenda on the CDD website, and commented on the need for audience comments at the end of the meeting.

THIRD ORDER OF BUSINESS

Consideration of Minutes of Board of Supervisors' Regular Meeting held on February 25, 2014

Mr. Roethke presented the minutes of the Board of Supervisors' regular meeting held on February 25, 2014 to the Board for consideration. The need to purchase a speaker phone for the clubhouse to be used during the meetings was brought to the floor.

On a Motion by Mr. Irwin, seconded by Ms. Berner, with all in favor, the Board approved the Minutes of the Board of Supervisors' regular meeting held on February 25, 2014 and approved a not-to-exceed amount of \$300.00 to purchase the speaker phone for Covington Park Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of Operation & Maintenance Expenditures for February 2014

Mr. Roethke presented the expenditures to the Board.

On a Motion by Mr. Irwin, seconded by Mr. Watts, with all in favor, the Board ratified the Operation & Maintenance expenditures for February 2014 totaling (\$72,847.37) for Covington Park Community Development District.

FIFTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

No Report. *(Mr. Craine left in progress at 6:10p.m.)*

B. District Engineer

Not present.

C. Landscape & Irrigation Update

Ms. Frith announced that she will be leaving LMP and will be replaced by Account Manager, Carlos Torres. Ms. Frith distributed updated reports for the Renovated Entrance Assessment and Electrical Panel Plant Masking. Mr. Reidt had one more area in Bristol Park to add to the Electrical Panel Plant Masking Report. A discussion ensued regarding current maintenance items, including fertilizer, weed treatment, and palm debooting. Mr. Toborg mentioned that we are working to fix an electrical issue on one of the irrigation clocks near the newly installed palm trees

(Ms. Frith and Mr. Torres left the meeting at 6:40p.m.)

Mr. Toborg distributed landscape designs for the remaining two entrances to be renovated this year- Carrington and Cambridge. A discussion ensued regarding possible changes to plant material in these designs. Mr. Irwin mentioned that the

design for Carrington overlaps with a homeowner's lot. Mr. Toborg will do some research regarding this issue.

The Board would like to use the current designs to go out to bid for proposals, pending review of plant material by Mr. Toborg and review of the plat overlay at Carrington. These bids should be ready for review by the next meeting. The Board wishes to continue this meeting to discuss possible changes to the plant material, as well as, potential replacements to previously renovated entrances.

(Mr. Toborg left the meeting at 7:00p.m.)

D. Pond Maintenance Update

Mr. Remson discussed Brazilian Pepper tree removal. They started removing trees ten days ago and are uncovering more areas of Brazilian Peppers. Some trees will need to be planted to replace the removed trees.

Mr. Remson presented a proposal for a new motor to the fountain in pond #39. The Board would like to have Mr. Remson work with Mr. Roethke and the Chairman to find a cost-effective solution to fix this fountain issue.

Mr. Reidt had questions about fountain and light timers. Mr. Remson will take a look at the fountains to make sure the timers are all set correctly.

E. Resident Services Manager

Ms. Van Haren discussed current events at the clubhouse, including an Easter Egg hunt on April 19.

Mr. Roethke distributed a proposal from Tony Brost Electrical Services for the installation of new LED lights. Mr. Watts gave some background on this proposal.

<p>On a Motion by Mr. Watts, seconded by Mr. Reidt, with all in favor, the Board approved a not-to-exceed amount of \$2,337.12 for the LED light installation by Tony Brost Electrical Services for Covington Park Community Development District.</p>
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F. District Manager

Mr. Roethke noted that the next Board of Supervisors' meeting would be held on Tuesday, April 22, 2014 at 6:00 p.m. at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

G. Review of Action Items List

Mr. Roethke reviewed the Action Items List with the Board. The Board asked Mr. Roethke to have Mr. Remson provide a proposal for on-going quarterly maintenance of the Brazilian Pepper.

SIXTH ORDER OF BUSINESS

Consideration of Proposals for Drainage Repair

Mr. Roethke presented two proposals for drainage repair from LMP. A discussion ensued.

On a Motion by Mr. Irwin, seconded by Ms. Berner, with all in favor, the Board approved the Value Engineered proposal for drainage repair near the tennis courts (\$1,692.50) for Covington Park Community Development District.

SEVENTH ORDER OF BUSINESS

Discussion Regarding Master Plan

Mr. Reidt asked about the status of the survey mailing. Mr. Watts discussed changing the wording at the bottom of the survey regarding the suggested assessment increases. A discussion ensued. The Board would like to remove tax/fees and replace it with assessments at the bottom of the survey. The Board decided to set a deadline for residents to respond to the survey as of April 30th. Residents can respond to the survey via self-addressed stamped envelope, fax or email. Mr. Roethke will send the updated survey to Ms. Van Haren along with the lot owner addresses from the tax roll, and she will coordinate the mailing of the surveys.

EIGHTH ORDER OF BUSINESS

Monthly Unaudited District Financial Summary (under separate cover)

Mr. Roethke presented the monthly unaudited District Financial Summary to the board. No formal board action was taken.

NINTH ORDER OF BUSINESS

Supervisor Requests

There were no requests.

TENTH ORDER OF BUSINESS

Continuance

On a Motion by Mr. Reidt, seconded by Mr. Watts, with all in favor, at 8:16p.m., the Board continued the meeting to April 15, 2014 at 6:00 p.m. to discuss potential changes to landscape installation designs at Covington Park Community Development District.


Secretary / Assistant Secretary


Chairman / Vice Chairman