

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COVINGTON PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Monday, February 25, 2019 at 6:02 PM** at the Covington Park Clubhouse located at 6806 Covington Garden Drive, Apollo Beach, Florida 33572.

Present and constituting a quorum were:

Alan Untracht	Board Supervisor, Chair
Stephen Brown	Board Supervisor, Vice Chair
Tarlese Allen	Board Supervisor, Asst. Secretary

Also present were:

Grant Phillips	District Manager; Rizzetta & Co., Inc.
Cathy Sobrito	Community Coordinator
Biff Craine	District Counsel; Petitt Worrell <i>(via phone)</i>
John Toborg	Sr. Field Manager; Rizzetta & Co., Inc. <i>(via phone)</i>

Audience

FIRST ORDER OF BUSINESS

**Call to Order and Pledge of
Allegiance**

Mr. Phillips called the meeting to order and conducted roll call. All present then stood and recited the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Audience Comments

Audience members had questions/comments about topics including the following:

- Conditions of the ponds
- Dredging of pond #11
- Homeowners bordering the amenity center
- Website ADA compliance, about which discussion ensued. Mr. Craine addressed

and answered general questions.

THIRD ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Craine provided a brief update for the Board. He and Mr. Phillips addressed and answered general questions from the Board regarding website ADA compliance, a proposal for which was included in the agenda. Discussion ensued. The Board declined to take action on the proposal at this time.

i. Discussion of Outfall Maintenance

Mr. Phillips introduced the topic for consideration by the Board. Discussion ensued.

B. Field Manager Report

Mr. Toborg presented his Field Manager's Report and addressed and answered questions from the Board.

i. Consideration of Landscape Proposals

Mr. Toborg presented landscaping proposals to the Board for consideration. Discussion ensued.

On a Motion by Mr. Untracht, seconded by Mr. Brown, with all in favor, the Board of Supervisors approved LMP's proposal #48493 for mulch installation in an amount not to exceed \$15,600.00 for the Covington Park Community Development District.

On a Motion by Mr. Untracht, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved LMP's proposal #58171 for West Pocket Park plant removal and replacement in the amount of \$6,643.00 for the Covington Park Community Development District.

On a Motion by Ms. Allen, seconded by Ms. Van Haren, with all in favor, the Board of Supervisors approved LMP's proposal #58170 for springs annuals installations in an amount not to exceed \$4,050.00 and pending credit discussions, for the Covington Park Community Development District.

C. Community Coordinator Report

Ms. Sobrito addressed and answered general questions from the Board. General discussion ensued.

i. Consideration of Roof Repair Proposals

Ms. Sobrito presented roof repair proposals to the Board for consideration. Discussion ensued.

On a Motion by Mr. Untracht, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved the proposal from Code Engineered Systems for roof repairs in the amount of \$4,800.00 for the Covington Park Community Development District.

ii. Consideration of Pressure-Washing Proposals

Ms. Sobrito presented pressure-washing proposals to the Board for consideration. Discussion ensued.

On a Motion by Ms. Van Haren, seconded by Mr. Untracht, with all in favor, the Board of Supervisors approved the proposal from Riptide for pressure-washing services in the amount of \$5,628.50 for the Covington Park Community Development District.

Ms. Sobrito then presented a previously approved proposal for plumbing repairs to the Board for ratification.

On a Motion by Mr. Untracht, seconded by Ms. Van Haren, with all in favor, the Board of Supervisors ratified the proposal from Apollo Beach Plumbing for minor emergency plumbing repairs in the amount of \$525.50 for the Covington Park Community Development District.

Mr. Untracht brought up the topic of supplying an access card to the security staff on duty to allow kids access to the basketball courts; currently the gate and fencing are being constantly vandalized to gain access. Discussion ensued.

On a Motion by Ms. Allen, seconded by Mr. Untracht, with all in favor, the Board of Supervisors authorized the basketball courts to be left unlocked until 10:00 PM, at which time security staff will usher all persons off the courts, close and lock the gates, and turn off court lights for the Covington Park Community Development District.

The Board took and addressed brief questions and comments on the topic.

D. District Manager

Mr. Phillips noted that the next Board of Supervisors' meeting will be held on Monday, March 25, 2019 at 6:00 PM at the Covington Park Clubhouse located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

FOURTH ORDER OF BUSINESS

**Consideration of Minutes of
Board of Supervisors' Meeting
Held on January 28, 2019**

Mr. Phillips presented the minutes of the Board of Supervisors' meeting held on January 28, 2019 to the Board for consideration. Brief discussion ensued.

On a Motion by Mr. Brown, seconded by Mr. Untracht, with all in favor, the Board of Supervisors approved the minutes from the Board of Supervisors' meeting held January 28, 2019 for the Covington Park Community Development District.

FIFTH ORDER OF BUSINESS

**Consideration of Operations &
Maintenance Expenditures for
December 2018**

Mr. Phillips presented the Operations & Maintenance expenditures for December 2018 to the Board for ratification. Brief discussion ensued.

On a Motion by Ms. Allen, seconded by Mr. Untracht, with all in favor, the Board of Supervisors ratified the Operations & Maintenance expenditures for December 2018 (\$59,077.56) for the Covington Park Community Development District.

SIXTH ORDER OF BUSINESS

**Consideration of Operations &
Maintenance Expenditures for
January 2019**

Mr. Phillips presented the Operations & Maintenance expenditures for January 2019 to the Board for ratification. Brief discussion ensued.

On a Motion by Ms. Van Haren, seconded by Mr. Untracht, with all in favor, the Board of Supervisors ratified the Operations & Maintenance expenditures for January 2019 (\$55,939.71) for the Covington Park Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of District Engineer
RFQ Submittals**

Mr. Phillips introduced the topic to the Board for consideration. Discussion ensued.

On a Motion by Mr. Untracht, seconded by Ms. Van Haren, with all in favor, the Board of Supervisors authorized staff to hold payment on any pending invoices from Heidt Design for the Covington Park Community Development District.

Mr. Phillips then presented for RFQ submittals from four companies to the Board for consideration. Discussion ensued. The Board ranked their votes of CPH (0), Dewberry Engineers (2), JMT (1), and Johnson Engineering (1).

On a Motion by Mr. Untracht, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved Dewberry Engineers as the top choice to provide engineering services for the Covington Park Community Development District.

EIGHTH ORDER OF BUSINESS

Supervisor Requests

The Board discussed the FitRev fitness equipment purchase and layout. The Board also discussed pond #7 and requested a status update from Keith Remson.

NINTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Allen, seconded by Ms. Van Haren, with all in favor, the Board of Supervisors adjourned the meeting at 8:09 PM for the Covington Park Community Development District.


Secretary / Assistant Secretary


Chairman / Vice Chairman