

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COVINGTON PARK  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Tuesday, June 26, 2018 at 6:01 PM** at the Covington Park Clubhouse located at 6806 Covington Garden Drive, Apollo Beach, Florida 33572.

Present and constituting a quorum were:

Bill Irwin	<b>Board Supervisor, Chairman</b>
Alan Untracht	<b>Board Supervisor, Vice Chairman</b>
Tarlese Allen	<b>Board Supervisor, Assistant Secretary</b>
Jennifer Van Haren	<b>Board Supervisor, Assistant Secretary</b>
Stephen Brown	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Grant Phillips	<b>District Manager; Rizzetta &amp; Co., Inc.</b>
Biff Craine	<b>District Counsel; Pettitt Worrell (via phone)</b>
Cathy Sobrito	<b>Community Coordinator</b>
John Toborg	<b>Field Service Manager; Rizzetta &amp; Co., Inc. (via phone)</b>
Bre Parker	<b>Rizzetta &amp; Company, Inc.</b>
Robbie Cox	<b>MBS Capital Markets (via phone)</b>
Anthony Milam	<b>LMP</b>

Audience

**FIRST ORDER OF BUSINESS**

**Call to Order and Pledge of Allegiance**

Mr. Phillips called the meeting to order and conducted roll call. All present then stood and recited the Pledge of Allegiance.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Residents spoke about pond #27 vegetation and about posting HOA items to the District website.

**THIRD ORDER OF BUSINESS**

**Investment Banking Presentation**

Mr. Cox addressed bond items and answered general questions from the Board.

**FOURTH ORDER OF BUSINESS**

**Consideration of Supplemental Engineer's Report**

Mr. Cox presented the item for consideration and answered the Board's general questions.

On a Motion by Ms. Allen, seconded by Mr. Untracht, with all in favor, the Board of Supervisors accepted the Supplemental Engineer's Report for the Covington Park Community Development District.

**FIFTH ORDER OF BUSINESS**

**Consideration of Supplemental Special Assessment Report**

Mr. Cox presented the item for consideration and answered the Board's general questions.

On a Motion by Mr. Untracht, seconded by Mr. Brown, with all in favor, the Board of Supervisors accepted the Supplemental Assessment Report for the Covington Park Community Development District.

**SIXTH ORDER OF BUSINESS**

**Consideration of Res. 2018-10, Bring Down Assessment Resolution**

Mr. Cox introduced the topic for discussion and answered general questions from the Board. Ms. Taylor reviewed the resolution for the Board and also answered the Board's general questions.

On a Motion by Mr. Untracht, seconded by Ms. Allen, with all in favor, the Board of Supervisors adopted Resolution 2018-10, Bring Down Assessment Resolution, for the Covington Park Community Development District.

Discussion ensued regarding parking on the streets by Monarch Pool. The District Engineer was directed to work with the County regarding sign language.

**SEVENTH ORDER OF BUSINESS**

**Presentation of Statewide Mutual Aid Agreement**

Mr. Craine presented the document to the Board for consideration and answered general questions from the Board. The Board declined to take action and tabled consideration of the item.

**EIGHTH ORDER OF BUSINESS**

**Staff Reports**

*(Mr. Toborg joined the meeting by phone at 6:18 PM.)*

**A. Field Manager Report**

Mr. Toborg presented his report for the Board's review. He and Mr. Milam addressed and answered general questions from the Board. Discussion ensued.

**i. Consideration of Landscape-Related Proposals**

Mr. Toborg and Mr. Milam then presented landscape-related proposals to the Board for consideration. Discussion ensued. The Board approved five proposals and declined/tabled four others.

On a Motion by Ms. Van Haren, seconded by Mr. Untracht, with all in favor, the Board of Supervisors approved the proposal from Beaver's Tree Service of Tampa Bay for dead pine tree removal in the amount of \$1,600.00 for the Covington Park Community Development District.

On a Motion by Mr. Untracht, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved proposal #46487 from LMP for summer annuals installation in the amount of \$4,050.00 for the Covington Park Community Development District.

On a Motion by Mr. Untracht, seconded by Mr. Brown, with all in favor, the Board of Supervisors approved proposal #46967 from LMP for repairs to car-damaged grass and irrigation in the amount of \$294.25 for the Covington Park Community Development District.

On a Motion by Mr. Untracht, seconded by Mr. Allen, with all in favor, the Board of Supervisors approved proposal #46970 from LMP for dwarf firebush and viburnum installations in the amount of \$120.00 for the Covington Park Community Development District.

On a Motion by Mr. Untracht, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved proposal #45731 from LMP for removal of dead trees by pond #22 for an amount not to exceed \$1,450.00 for the Covington Park Community Development District.

**B. Aquatics Report**

The Board held discussion regarding various aquatics issues including pond #27 vegetation, pond #12's fountain motor, and pond #39.

**C. District Counsel**

Mr. Craine addressed and answered general questions from the Board.

**i. Discussion Regarding Fieldstone Contract**

Mr. Craine provided an update for the Board. Discussion ensued.

**ii. Consideration of CMS Contract**

Mr. Craine provided an update for the Board. Discussion ensued.

**D. District Engineer**

Not present; no report provided.

**E. Community Coordinator Report**

Ms. Sobrito addressed her report and answered general questions from the Board.

Mr. Phillips presented the previously approved proposal for GEM car battery replacement to the Board for ratification.

<p>On a Motion by Mr. Untracht, seconded by Ms. Allen, with all in favor, the Board ratified the approved GEM car battery replacement proposal for the Covington Park Community Development District.</p>
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**F. District Manager**

Mr. Phillips noted that the next regular Board of Supervisors' meeting will be held on Tuesday, July 24, 2018 at 6:00 PM at the Covington Park Clubhouse located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

**i. Presentation of May 2018 Unaudited Financial Statements**

Mr. Phillips presented the May 2018 unaudited financial statements to the Board for review.

**NINTH ORDER OF BUSINESS**

**Consideration of Basketball Court Proposals**

Mr. Phillips presented basketball court proposals to the Board for consideration and Mr. Brown reviewed the information. Discussion ensued.



On a Motion by Mr. Untracht, seconded by Ms. Allen, with all in favor, the Board of Supervisors authorized Mr. Brown to execute the proposal for basketball court installations in an amount not to exceed \$35,000.00, once all bids are received, for the Covington Park Community Development District.

**ELEVENTH ORDER OF BUSINESS**

**Consideration of Minutes of Board of Supervisors' Regular Meeting Held on May 22, 2018**

Mr. Phillips presented the minutes of the Board of Supervisors' meeting held on May 22, 2018 to the Board for consideration.

On a Motion by Mr. Brown, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved the minutes from the Board of Supervisors' regular meeting held May 22, 2018 as presented for the Covington Park Community Development District.

**TWELFTH ORDER OF BUSINESS**

**Consideration of May 2018 Operation & Maintenance Expenditures**

Mr. Phillips presented the May 2018 Operations & Maintenance expenditures to the Board for consideration.

On a Motion by Mr. Untracht, seconded by Mr. Brown, with all in favor, the Board of Supervisors ratified the Operation & Maintenance Expenditures for May 2018 (\$53,447.71) for the Covington Park Community Development District.

**THIRTEENTH ORDER OF BUSINESS**

**Supervisor Requests**

Mr. Brown spoke about tennis court/basketball court conversion. Discussion ensued.

**FOURTEENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Ms. Van Haren, seconded by Ms. Allen, with all in favor, the Board of Supervisors adjourned the meeting at 8:55 PM for the Covington Park Community Development District.

  
Secretary / Assistant Secretary

  
Chairman / Vice Chairman