

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COVINGTON PARK  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Tuesday, March 27, 2018 at 6:08 PM** at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

Present and constituting a quorum were:

Bill Irwin	<b>Board Supervisor, Chairman</b>
Alan Untracht	<b>Board Supervisor, Vice Chairman</b>
Tarlese Allen	<b>Board Supervisor, Assistant Secretary</b>
Jennifer Van Haren	<b>Board Supervisor, Assistant Secretary</b>
Stephen Brown	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Grant Phillips	<b>District Manager; Rizzetta &amp; Co., Inc.</b>
Biff Craine	<b>District Counsel; Pettit Worrell (<i>via phone</i>)</b>
Cathy Sobrito	<b>Community Coordinator</b>
Keith Remson	<b>Remson Aquatics</b>
Anthony Milam	<b>LMP</b>
Cullen Parris	<b>Rizzetta &amp; Co., Inc.</b>

Audience

**FIRST ORDER OF BUSINESS**

**Call to Order and Pledge of Allegiance**

Mr. Phillips called the meeting to order and conducted roll call. All present then stood and recited the Pledge of Allegiance.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

Cindy Gallanbach asked about a major modification on May 21<sup>st</sup>. She also asked if District Counsel attends each meeting.

Alfred Blue inquired about conversion of the basketball courts.

**THIRD ORDER OF BUSINESS**

**Staff Reports**

**A. Field Services**

**i. March 2018 Field Inspection Report**

Mr. Phillips presented John Toborg's report to the Board for review and discussion.

**ii. Consideration of Landscape-Related Proposals**

Mr. Phillips presented several proposals for various landscape improvements to the Board for consideration. Discussion ensued. The Board requested that all future proposals from LMP include a service address.

On a Motion by Ms. Van Haren, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved the proposal from LMP for the removal of a dead oak tree, limb, and dead sabal palm in the amount of \$1,282.50 for the Covington Park Community Development District.

On a Motion by Ms. Van Haren, seconded by Mr. Untracht, with all in favor, the Board of Supervisors approved the proposal from LMP for removal and stump grinding of ten dead pine trees in the amount of \$3,965.00 for the Covington Park Community Development District.

On a Motion by Mr. Brown, seconded by Ms. Van Haren, with all in favor, the Board of Supervisors authorized the drenching treatment of pine trees for prevention of pine beetle infestation by LMP for an amount not to exceed \$800.00 for the Covington Park Community Development District.

**B. Aquatics Report**

**i. Waterway Report for Feb. 2018**

Mr. Remson addressed his report and answered general questions from the Board.

**C. District Counsel**

**i. Discussion Regarding Fieldstone Contract**

The Board made a suggestion to District Counsel to schedule a meeting with the developer regarding land bordering Surrey Park.

**D. District Engineer**

In Tim Plate's absence, Mr. Phillips presented a communication regarding streetside parking. Discussion ensued.

**E. Community Coordinator Report**

Ms. Sobrito reviewed her latest report for the Board and answered the Board's general questions.

**E. District Manager**

Mr. Phillips advised that the special meeting and public hearing will be held on Tuesday, April 10, 2018 at 6:30 PM at Doby Elementary School, located at 6720 Covington Garden Drive, Apollo Beach, Florida 33572. Mr. Phillips also advised that the next regularly scheduled meeting will be held on Tuesday, April 24, 2018 at 6:00 PM at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, Florida 33572.

**i. Discussion Regarding Muscovi Ducks**

Ms. Allen addressed and answered general questions from the Board.

**ii. Presentation of February 2018 Unaudited Financial Statements**

Mr. Phillips then presented the February 2018 Unaudited Financial Statements to the Board for review. Discussion ensued.

**FOURTH ORDER OF BUSINESS**

**Consideration of Audit Review Committee Recommendations**

Mr. Phillips presented the recommendations of the Audit Review Committee to the Board for consideration.

On a Motion by Mr. Untracht, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved the recommendations of the Audit Review Committee with regard to evaluation criteria, instructions to proposers, and the published RFP notice for the Covington Park Community Development District.

**FIFTH ORDER OF BUSINESS**

**Presentation of Fiscal Year 2017 Audit**

Mr. Phillips presented the audit report for fiscal year ended Sep. 30, 2017 to the Board for consideration.

On a Motion by Mr. Untracht, seconded by Mr. Brown, with all in favor, the Board of Supervisors accepted the audit report for fiscal year ended Sep. 30, 2017 for the Covington Park Community Development District.

**SIXTH ORDER OF BUSINESS**

**Discussion of Towing Policies**

Mr. Phillips introduced the topic for discussion. The Board chose to revisit the topic when

action is needed.

**SEVENTH ORDER OF BUSINESS**

**Discussion Regarding Amenity Center Expansion Project**

Mr. Phillips introduced the topic for discussion. Mr. Irwin led the discussion and answered general questions from the Board.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Minutes of the Board of Supervisors' Meeting Held Feb. 27, 2018**

Mr. Phillips presented the minutes of the Board of Supervisors' meeting held on February 27, 2018 to the Board for consideration.

On a Motion by Ms. Allen, seconded by Mr. Untracht, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on February 27, 2018 as presented for the Covington Park Community Development District.

**NINTH ORDER OF BUSINESS**

**Consideration of February 2018 Operations & Maintenance Expenditures**

Mr. Phillips presented the Operations & Maintenance Expenditures for February 2018 to the Board for ratification.

On a Motion by Mr. Untracht, seconded by Ms. Allen, with all in favor, the Board of Supervisors ratified the Operations & Maintenance Expenditures for February 2018 (\$71,130.86) for the Covington Park Community Development District.

**TENTH ORDER OF BUSINESS**

**Supervisor Requests**

Mr. Untracht stated his appreciation for the work of Ms. Sobrito and her team.

**ELEVENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Untracht, seconded by Mr. Brown, with all in favor, the Board of Supervisors adjourned the meeting at 8:59 PM for the Covington Park Community Development District.

  
Secretary / Assistant Secretary

  
Chairman / Vice Chairman