

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COVINGTON PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Tuesday, February 27, 2018 at 6:06 PM** at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

Present and constituting a quorum were:

Bill Irwin	Board Supervisor, Chairman
Alan Untracht	Board Supervisor, Assistant Secretary
Tarlese Allen	Board Supervisor, Assistant Secretary
Stephen Brown	Board Supervisor, Assistant Secretary

Also present were:

Grant Phillips	District Manager; Rizzetta & Co., Inc.
Biff Craine	District Counsel; Pettit Worrell (via phone)
Cathy Sobrito	Community Coordinator
John Toborg	Field Services Manager; Rizzetta & Co., Inc.
Tim Plate	District Engineer; Heidt Design
Keith Remson	Remson Aquatics
Scott Brizendine	Rizzetta & Co., Inc.
Bre Parker	Rizzetta & Co., Inc.
Robbie Cox	MBS Capital Markets (via phone)
Misty Taylor	Bryant Miller Olive (via phone)

Audience

FIRST ORDER OF BUSINESS

Call to Order and Pledge of Allegiance

Mr. Phillips called the meeting to order and conducted roll call. All present then stood and recited the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Audience Comments

One resident inquired about zoning out front near Surrey Park.

A second resident spoke about the basketball court and tennis court.

(Mr. Plate joined the meeting at 6:09 PM.)

THIRD ORDER OF BUSINESS

MBS Capital Markets Bond Issuance Update

i. Consideration of Draft Report of Engineer

Mr. Cox addressed and answered general questions on the sizing model. Mr. Plate addressed his report and answered general questions from the Board.

On a Motion by Mr. Untracht, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved the Draft Report of District Engineer in substantial form for the Covington Park Community Development District.

ii. Consideration of Preliminary Special Assessment Allocation Report

Mr. Brizendine and Ms. Parker presented the special assessment allocation report to the Board for consideration.

On a Motion by Ms. Allen, seconded by Mr. Untracht, with all in favor, the Board of Supervisors approved the Preliminary Special Assessment Allocation Report in substantial form for the Covington Park Community Development District.

iii. Consideration of Resolution 2018-03, Authorizing Capital Improvement Bonds

Mr. Phillips presented the resolution to the Board for consideration. Ms. Taylor addressed the document and answered the Board's general questions.

On a Motion by Ms. Allen, seconded by Mr. Brown, with all in favor, the Board of Supervisors adopted Resolution 2018-03, Authorizing Capital Improvement Bonds, for the Covington Park Community Development District.

iv. Consideration of Resolution 2018-04, Declaring Special Assessments

Mr. Phillips presented the resolution to the Board for consideration. Mr. Craine addressed the document and answered the Board's general questions.

On a Motion by Mr. Untracht, seconded by Ms. Allen, with all in favor, the Board of Supervisors adopted Resolution 2018-04, Declaring Special Assessments, in substantial form for the Covington Park Community Development District.

v. **Consideration of Resolution 2018-05,
Setting a Public Hearing**

Mr. Phillips presented the resolution to the Board for consideration. Discussion ensued. It was decided to hold the meeting on Tuesday, April 10, 2018 at 6:30 PM at Doby Elementary School, that location being contingent upon availability.

On a Motion by Mr. Untracht, seconded by Mr. Brown, with all in favor, the Board of Supervisors adopted Resolution 2018-05, Setting a Public Hearing, in substantial form for the Covington Park Community Development District.

FOURTH ORDER OF BUSINESS

Staff Reports

A. Field Services

i. February 2018 Field Inspection Report

Mr. Toborg reviewed his report with the Board and answered the Board's general questions.

ii. Consideration of Landscape-Related Proposals

Mr. Toborg presented several proposals for various landscape improvements to the Board for consideration. The proposal for replacing hog-damaged sod was tabled until the rainy season begins.

On a Motion by Mr. Untracht, seconded by Ms. Allen with all in favor, the Board of Supervisors approved the proposal from LMP for Bahia grass over seeding of areas in the amount of \$1,110.00 for the Covington Park Community Development District.

On a Motion by Mr. Untracht, seconded by Mr. Brown, with all in favor, the Board of Supervisors approved the proposal from LMP for removing six crape myrtles in the amount of \$1,306.25 for the Covington Park Community Development District.

On a Motion by Mr. Untracht, seconded by Mr. Brown, with all in favor, the Board of Supervisors approved the proposal from LMP for removal of five dead pine trees in the amount of \$2,070.00 for the Covington Park Community Development District.

On a Motion by Mr. Untracht, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved the proposal from LMP for removal of one wax myrtle in the amount of \$283.75 for the Covington Park Community Development District.

On a Motion by Mr. Brown, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved the proposal from LMP for spring annuals installations in the amount of \$4,050.00 for the Covington Park Community Development District.

B. Aquatics Report

i. Waterway Report for Feb. 2018

Mr. Remson addressed his report and answered general questions from the Board.

ii. Update Regarding Pond #27 Fountain Installation

Mr. Remson confirmed that the work has been completed.

C. District Counsel

Mr. Craine had no further information to present.

D. District Engineer

Mr. Plate had no further information to present.

E. Community Coordinator Report

Ms. Sobrito reviewed her latest report for the Board and answered the Board's general questions.

On a Motion by Mr. Irwin, seconded by Mrs. Allen, with all in favor, the Board of Supervisors approved the Zebra Clean proposal in the amount of \$1200, for the Covington Park Community Development District.

E. District Manager

Mr. Phillips advised that the next regularly scheduled meeting will be held on Tuesday, March 27, 2018 at 6:00 PM at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, Florida 33572.

Mr. Phillips then presented the December 2017 Unaudited Financial Statements to the Board for review; discussion ensued.

FIFTH ORDER OF BUSINESS

Establishment of Audit Review Committee

Mr. Phillips introduced the topic for consideration.

On a Motion by Mr. Untracht, seconded by Mr. Irwin, with all in favor, the Board of Supervisors established the Audit Review Committee, to be comprised of the current members of the Board of Supervisors, for the Covington Park Community Development District.

SIXTH ORDER OF BUSINESS

Discussion of Towing Policies

Mr. Phillips introduced the topic and general discussion was held.

SEVENTH ORDER OF BUSINESS

Discussion Regarding Amenity Center Expansion Project

Mr. Phillips introduced the topic for discussion. Mr. Irwin led the discussion and answered general questions from the Board.

EIGHTH ORDER OF BUSINESS

Consideration of Minutes of the Board of Supervisors' Meeting Held Jan. 23, 2018

Mr. Phillips presented the minutes of the Board of Supervisors' meeting held on January 23, 2018 to the Board for consideration.

On a Motion by Mr. Irwin, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved the minutes of the Board of Supervisors' meeting held on January 23, 2018 as presented for the Covington Park Community Development District.

NINTH ORDER OF BUSINESS

Consideration of January 2018 Operations & Maintenance Expenditures

Mr. Phillips presented the Operations & Maintenance Expenditures for January 2018 to the Board for ratification.

On a Motion by Mr. Untracht, seconded by Mr. Brown, with all in favor, the Board of Supervisors ratified the Operations & Maintenance Expenditures for January 2018 (\$71,171.66) for the Covington Park Community Development District.

TENTH ORDER OF BUSINESS

Ratification of Series 2015 Requisitions #14-15

Mr. Phillips presented Series 2015 requisitions #14 and #15 to the Board for ratification.

On a Motion by Mr. Brown, seconded by Mr. Untracht, with all in favor, the Board of Supervisors ratified Series 2015 requisitions #14 and #15 for the Covington Park Community Development District.

ELEVENTH ORDER OF BUSINESS

Supervisor Requests

Mr. Brown inquired about documents for the public.

TWELFTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Allen, seconded by Mr. Brown, with all in favor, the Board of Supervisors adjourned the meeting at 9:00 PM for the Covington Park Community Development District.



Secretary / Assistant Secretary



Chairman / Vice Chairman