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**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COVINGTON PARK  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Tuesday, January 23, 2018 at 6:05 PM** at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

Present and constituting a quorum were:

Bill Irwin	<b>Board Supervisor, Chairman</b>
Alan Untracht	<b>Board Supervisor, Assistant Secretary</b>
Tarlese Allen	<b>Board Supervisor, Assistant Secretary</b>
Stephen Brown	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Grant Phillips	<b>District Manager, Rizzetta &amp; Co., Inc.</b>
Biff Craine	<b>District Counsel, Pettit Worrell <i>(via phone)</i></b>
Cathy Sobrito	<b>Community Coordinator</b>
John Crawford	<b>Field Services Manager, Rizzetta &amp; Co., Inc.</b>

Audience

**FIRST ORDER OF BUSINESS**

**Call to Order and Pledge of Allegiance**

Mr. Phillips called the meeting to order and conducted roll call. All present then stood and recited the Pledge of Allegiance.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

A resident discussed the amenity center.

**THIRD ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel**

Mr. Craine addressed his report and answered general questions from the Board.

**B. Field Services**

Mr. Crawford reviewed his report with the Board and answered general questions.

**i. Consideration of Landscape-Related Proposals**

Mr. Crawford presented seven proposals from LMP for various landscape improvements to the Board for consideration and reviewed them for the Board. The Board approved four proposals, declined one, and tabled two others until the next meeting.

On a Motion by Mr. Irwin, seconded by Mr. Untracht, with all in favor, the Board of Supervisors approved the proposal from LMP for removal and stump grinding of eight dead/declined pine trees in the amount of \$3,189.00 for the Covington Park Community Development District.

On a Motion by Mr. Brown, seconded by Ms. Allen with all in favor, the Board of Supervisors approved the proposal from LMP for removal and stump grinding of one large oak tree in the amount of \$2,200.00 for the Covington Park Community Development District.

On a Motion by Mr. Untracht, seconded by Mr. Brown, with all in favor, the Board of Supervisors approved the proposal from LMP for replacement of a faulty irrigation control valve in the amount of \$312.08 for the Covington Park Community Development District.

On a Motion by Mr. Untracht, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved the proposal from LMP for installation of sod and necessary irrigation adjustments in the amount of \$97.50 for the Covington Park Community Development District.

**C. Aquatic Services**

**i. Update Regarding Pond #27 Fountain Installation**

Mr. Phillips presented a proposal from Remson Aquatics for fountain frame repair and float replacement to the Board for consideration.

On a Motion by Mr. Untracht, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved the proposal from Remson Aquatics for fountain frame repair and replacement of three floats in the amount of \$1,495.00 for the Covington Park Community Development District.

The Board also discussed pond #3 and algae concerns with pond #11, which the Board would like Remson to look into.

**D. Community Coordinator Report**

Ms. Sobrito reviewed the latest report for the Board and answered general questions. Discussion ensued.

**E. District Manager**

Mr. Phillips advised that the next regularly scheduled meeting will be held on Tuesday, February 27, 2018 at 6:00 PM at the Covington Park Clubhouse, located at 6806

Covington Garden Drive, Apollo Beach, Florida 33572.

Mr. Phillips then presented the November 2017 Unaudited Financial Statements to the Board for review; discussion ensued. The Board asked staff to look into double-billing of annuals installations by the landscape vendor.

**FOURTH ORDER OF BUSINESS**

**Discussion of Towing Policies**

Mr. Phillips introduced the topic and discussion was held. The Board asked to see examples of towing policies from other communities for review and discussion at the next meeting in February.

**FIFTH ORDER OF BUSINESS**

**MBS Capital Markets Bond Issuance Update**

Mr. Phillips advised that finalized numbers for bond issuance should be available for review at the next Board meeting in February.

**SIXTH ORDER OF BUSINESS**

**Discussion Regarding Amenity Center Expansion Project**

Mr. Phillips introduced the topic for consideration. Mr. Irwin led the discussion and answered general questions from the Board.

**SEVENTH ORDER OF BUSINESS**

**Consideration of Minutes of the Board of Supervisors' Regular Meeting Held on December 19, 2017**

Mr. Phillips presented the minutes of the Board of Supervisors' meeting held on December 19, 2017 to the Board for consideration.

On a Motion by Ms. Allen, seconded by Mr. Brown, with all in favor, the Board of Supervisors approved the December 19, 2017 meeting minutes as presented for the Covington Park Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Operations & Maintenance Expenditures for December 2017**

Mr. Phillips presented the Operations & Maintenance Expenditures for December 2017 to the Board for ratification. The Board requested that invoices from Fourqrean Well Drilling be recategorized to be paid from the reserve fund.

On a Motion by Mr. Untracht, seconded by Mr. Irwin, with all in favor, the Board of Supervisors directed staff to pay the invoice from Fourqrean Well Drilling from the reserve fund for the Covington Park Community Development District.

On a Motion by Mr. Untracht, seconded by Ms. Allen, with all in favor, the Board of Supervisors ratified the Operations & Maintenance Expenditures for December 2017 (\$60,430.59) for the Covington Park Community Development District.

**NINTH ORDER OF BUSINESS**

**Supervisor Requests**

Mr. Brown and Ms. Allen answered general questions from the Board.

Mr. Untracht spoke about the declining budget and asked that financial statements be printed for review at each meeting.

Mr. Irwin inquired as to how money would be needed in the short term. He also asked that his latest article be posted online and asked about providing a link to amenity center documents.

**TENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Ms. Allen, seconded by Mr. Untracht, with all in favor, the Board of Supervisors adjourned the meeting at 8:44 PM for the Covington Park Community Development District.

  
Secretary / Assistant Secretary

  
Chairman / Vice Chairman