

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COVINGTON PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Tuesday, December 19, 2017 at 6:03 PM** at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

Present and constituting a quorum were:

Bill Irwin	Board Supervisor, Chairman
Alan Untracht	Board Supervisor, Assistant Secretary
Jennifer Van Haren	Board Supervisor, Assistant Secretary
Tarlese Allen	Board Supervisor, Assistant Secretary
Stephen Brown	Board Supervisor, Assistant Secretary

Also present were:

Grant Phillips	District Manager, Rizzetta & Co., Inc.
Biff Craine	District Counsel, Pettitt Worrell (via phone)
Tim Plate	District Engineer
Tracy Hecht	Community Coordinator
John Crawford	Field Services Manager, Rizzetta & Co., Inc.
Anthony Milam	LMP
Scott Carlson	LMP
Mark Coon	Lifestyle Building Group

Audience

FIRST ORDER OF BUSINESS

Call to Order and Pledge of Allegiance

Mr. Phillips called the meeting to order and conducted roll call. All present then stood and recited the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Audience Comments

A resident asked about HOAs and CDDs.

Another resident discussed pond #27.

(Mr. Plate joined the meeting in progress at 6:17 PM.)

THIRD ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Craine addressed his report and answered general questions from the Board.

Update Regarding Dec. 18, 2017 Rezoning Hearing

Mr. Craine provided a review of the rezoning hearing held by Hillsborough County.

B. Field Services Manager

Mr. Crawford reviewed his report with the Board and answered general questions.

Consideration of Landscape-Related Proposals

Mr. Crawford presented four proposals from LMP for various landscape improvements to the Board for consideration and reviewed them for the Board.

On a Motion by Mr. Untracht, seconded by Ms. Van Haren, with all in favor, the Board of Supervisors approved the proposal from LMP for pine bark mulch installation in the amount of \$23,400.00 for the Covington Park Community Development District.

On a Motion by Mr. Untracht, seconded by Ms. Van Haren with all in favor, the Board of Supervisors approved the proposal from LMP for oak tree trimming in the amount of \$487.50 for the Covington Park Community Development District.

On a Motion by Mr. Untracht, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved the proposal from LMP for stump grinding of an uprooted tree for the revised amount of \$350.00 for the Covington Park Community Development District.

On a Motion by Mr. Untracht, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved the proposal from LMP for removing a dead wax myrtle tree for the revised amount of \$325.00 for the Covington Park Community Development District.

Board discussion regarding District oak trees and the County building ensued.

C. Aquatics Manager – Remson Aquatics

As Keith Remson was not present at the meeting, Mr. Phillips presented the latest waterway inspection report to the Board for review.

FOURTH ORDER OF BUSINESS

Consideration of Stepp's Towing Agreement

Mr. Phillips introduced the topic for discussion. The Board directed staff to compose a draft agreement for the Board to review and discuss at the January board meeting.

FIFTH ORDER OF BUSINESS

Staff Reports Continued

G. District Engineer

Mr. Plate presented and reviewed his report for the Board and answered their general questions. He also presented his amenity center bond report to the Board for consideration. The Board directed that any revisions should be forwarded to Mr. Phillips who will then convey them to staff should changes need to be made.

On a Motion by Ms. Van Haren, seconded by Mr. Brown, with all in favor, the Board of Supervisors approved the District Engineer's amenity center bond report in substantial form for the Covington Park Community Development District.

H. Community Coordinator Report

Ms. Hecht reviewed the latest report for the Board and answered general questions. Discussion ensued. The Board requested to hold an amenity workshop special meeting on January 16, 2018 at 6:00 PM at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, Florida 33572. Staff will also ensure that the latest amenity newsletter is posted to the community website.

I. District Manager

Mr. Phillips advised that the next regularly scheduled meeting will be held on Tuesday, January 23, 2017 at 6:00 PM at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, Florida 33572.

Mr. Phillips then presented the October 2017 Unaudited Financial Statements to the Board for review, followed by the Series 2015 Arbitrage Calculation Report. He confirmed that there is no arbitrage liability at this time.

SIXTH ORDER OF BUSINESS

**Consideration of General Contractor
Consultant Proposals**

Mr. Phillips presented proposals for amenity center general contracting work to the Board for consideration. Discussion ensued.

On a Motion by Mr. Untracht, seconded by Mr. Brown, with all in favor, the Board of Supervisors approved the proposal for amenity center general contracting work from CRS Building Corp. for the Covington Park Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of Minutes of the Board of
Supervisors' Regular Meeting Held on
November 28, 2017**

Mr. Phillips presented the minutes of the Board of Supervisors' meeting held on November 28, 2017 to the Board for consideration. Three minor adjustments were made.

On a Motion by Ms. Allen, seconded by Ms. Van Haren, with all in favor, the Board of Supervisors approved the November 28, 2017 meeting minutes as amended for the Covington Park Community Development District.

EIGHTH ORDER OF BUSINESS

Consideration of Operations & Maintenance Expenditures for November 2017

Mr. Phillips presented the Operations & Maintenance Expenditures for November 2017 to the Board for ratification. The Board directed staff to look into a double payment of the seasonal annuals rotation in the amount of \$4,050.00 and request a credit for that invoice.

On a Motion by Mr. Untracht, seconded by Ms. Van Haren, with all in favor, the Board of Supervisors ratified the Operations & Maintenance Expenditures for November 2017 (\$59,016.03) for the Covington Park Community Development District.

NINTH ORDER OF BUSINESS

Supervisor Requests

Ms. Allen wished everyone a safe holiday season.

Mr. Irwin asked staff to send out towing policies from Harbour Isles, to send Mr. Brown the street pole audit, and send to the entire Board the updated amenity center numbers once they are available.

TENTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Allen, seconded by Ms. Van Haren, with all in favor, the Board of Supervisors adjourned the meeting at 8:58 PM for the Covington Park Community Development District.


Secretary / Assistant Secretary


Chairman / Vice Chairman