

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

COVINGTON PARK
COMMUNITY DEVELOPMENT DISTRICT

The Regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Tuesday, August 22, 2017 at 6:06 p.m.** at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

Present and constituting a quorum were:

	Bill Irwin	Board Supervisor, Chairman
	Alan Untracht	Board Supervisor, Assistant Secretary
	Jennifer Van Haren	Board Supervisor, Assistant Secretary
	Lynn Ann Berner	Board Supervisor, Assistant Secretary
(via phone)	Tarlese Allen	Board Supervisor, Assistant Secretary

Also present were:

	Grant Phillips	District Manager, Rizzetta & Co., Inc.
(via phone)	Biff Craine	District Counsel, Pettitt Worrell
	Cathy Sobrito	Community Coordinator
	John Crawford	Field Services Manager, Rizzetta & Co., Inc.
	Keith Remson	Remson Aquatics

Audience

FIRST ORDER OF BUSINESS

Call to Order and Pledge of Allegiance

Mr. Phillips called the meeting to order and conducted roll call. All present then stood and recited the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Audience Comments

Ms. Kathryn Brown commented on adding a sidewalk at the community entrance at Big Bend Road to alleviate drainage issues, she also outlined HOA event issues she noted, including the Blood Mobile blocking resident parking at the clubhouse.

THIRD ORDER OF BUSINESS

Staff Reports

A. Field Services Manager

Mr. Crawford addressed his report with the Board and answered general questions. The Board requested that Mr. Toborg and Mr. Roethke look into a landscaping concern in an area bordering the Waterset community that is infringing on Covington Park CDD land.

Discussion was held regarding the flooding at the Big Bend entrance.

Mr. Crawford presented a proposal from Miracle Playground Equipment to the Board for consideration. The Board requested additional proposals be obtained.

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55 The Board also inquired as to whether or not TECO will trim the branches that are
56 covering various streetlights.
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58 The Board requested that District Staff reach out to Equity Group, a neighboring
59 landowner, about handling an overgrowth of Brazilian pepper tree on their property that
60 is infringing on Covington Park CDD property.
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62 Mr. Crawford presented a proposal addressing a concern in his report for landscape
63 enhancements at Monarch Pool and brief discussion ensued.
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On a Motion by Mr. Untracht, seconded by Ms. Berner, with all in favor, the Board of Supervisors approved the proposal from LMP for landscape enhancements at Monarch Pool for the Covington Park Community Development District.

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66 **B. Aquatics Manager – Remson Aquatics**
67 Mr. Remson addressed his report and answered general questions from the Board. He
68 noted that the issues with Pond 27 will be remediated. The Board requested estimates for
69 a fountain to be added to Pond 27. The Board also requested that the timer on Pond 12 be
70 looked at.
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72 **C. District Counsel**
73 Mr. Craine addressed the letter that was sent out to all Covington Park residents. The
74 Board requested that this mailing be paid for using the Capital Projects Fund. Discussion
75 ensued regarding the clubhouse drainage issue. The Board requested that Mr. Plate
76 develop a clubhouse drainage plan.
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78 **D. District Engineer**
79 Not present.
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81 **E. Community Coordinator Report**
82 Ms. Sobrito outlined her report and answered general questions from the Board. She
83 discussed various bonuses that had been approved for on-site staff.
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85 **F. District Manager**
86 Mr. Phillips noted that the next regularly scheduled meeting will be held on Tuesday,
87 September 26, 2017 at 6:00 p.m. at the Covington Park Clubhouse, located at 6806
88 Covington Garden Drive, Apollo Beach, FL 33572.
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90 Mr. Phillips reviewed the July 2017 Unaudited Financial Statements with the Board and
91 answered general questions.
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93 **FOURTH ORDER OF BUSINESS**

**Consideration of the Minutes of the Board of
Supervisors' Regular Meeting held on July
25, 2017**

On a Motion by Ms. Van Haren, seconded by Ms. Berner, with all in favor, the Board of Supervisors approved the July 25, 2017 minutes as presented for the Covington Park Community Development District.

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FIFTH ORDER OF BUSINESS **Consideration of Operations & Maintenance Expenditures for July 2017**

On a Motion by Mr. Untracht, seconded by Ms. Allen, with all in favor, the Board of Supervisors approved the Operations & Maintenance Expenditures for July 2017 (\$57,513.75) for the Covington Park Community Development District.

SIXTH ORDER OF BUSINESS **Public Hearing on Fiscal Year 2017/2018 Budget**

On a Motion by Mr. Untracht, seconded by Ms. Allen, with all in favor, the Board of Supervisors opened the Public Hearing on the Fiscal Year 2017/2018 Budget for the Covington Park Community Development District.

Mr. Phillips presented the Fiscal Year 2017/2018 Budget and engaged the Board in discussion. The Board made no changes to the budget.

On a Motion by Ms. Berner, seconded by Mr. Untracht, with all in favor, the Board of Supervisors closed the Public Hearing on the Fiscal Year 2017/2018 Budget for the Covington Park Community Development District.

SEVENTH ORDER OF BUSINESS **Consideration of Resolution 2017-11, Adopting Fiscal Year 2017/2018 Budget**

On a Motion by Ms. Allen, seconded by Ms. Van Haren, with all in favor, the Board of Supervisors adopted Resolution 2017-11, Adopting Fiscal Year 2017/2018 Budget for the Covington Park Community Development District.

EIGHTH ORDER OF BUSINESS **Consideration of Resolution 2017-12, Imposing Special Assessments & Certifying Assessment Roll**

On a Motion by Ms. Berner, seconded by Mr. Irwin, with all in favor, the Board of Supervisors adopted Resolution 2017-12, Imposing Special Assessments & Certifying Assessment Roll, for the Covington Park Community Development District.

NINTH ORDER OF BUSINESS **Consideration of Resolution 2017-13, Adopting Fiscal Year 2017/2018 Meeting Schedule**

On a Motion by Ms. Berner, seconded by Ms. Van Haren, with all in favor, the Board of Supervisors adopted Resolution 2017-13, Adopting Fiscal Year 2017/2018 Meeting Schedule, for the Covington Park Community Development District.

TENTH ORDER OF BUSINESS **Discussion Regarding Proposed Clubhouse Expansion Project**

General discussion ensued regarding the proposed Clubhouse Expansion Project and the Baseball Field Project. The Board requested that Mr. Irwin coordinate with Mr. Langefels from Fieldstone to

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130 further discuss details of the projects.

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132 **ELEVENTH ORDER OF BUSINESS**

Supervisor Requests

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134 General Audience comments were heard at this time.

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136 Mr. Untracht had general comments for the Board.

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138 Ms. Van Haren requested that the pool vendor discussion for the next meeting be moved to the
139 front of the agenda.

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141 Mr. Irwin also had general comments for the Board.

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143 **TWELFTH ORDER OF BUSINESS**

Adjournment

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On a Motion by Ms. Berner, seconded by Ms. Allen, with all in favor, the Board adjourned the meeting at 8:55 p.m. for the Covington Park Community Development District.

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Secretary / Assistant Secretary


Chairman / Vice Chairman