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**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COVINGTON PARK  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Tuesday, October 25, 2016 at 6:09 p.m.** at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

Present and constituting a quorum were:

Rick Reidt	<b>Board Supervisor, Chairperson</b>
Doug Watts	<b>Board Supervisor, Vice Chair</b>
Bill Irwin	<b>Board Supervisor, Assistant Secretary</b>
Lynn Ann Berner	<b>Board Supervisor, Assistant Secretary</b>
Alan Untracht	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Joseph Roethke	<b>District Manager, Rizzetta &amp; Co., Inc.</b>
Grant Phillips	<b>District Manager, Rizzetta &amp; Co., Inc.</b>
Tim Plate	<b>District Engineer, Heidt Design, LLC</b>
Biff Craine	<b>District Counsel, Pettitt Worrell Wolfe Rocha LLC (via phone)</b>
Cathy Sobrito	<b>Community Coordinator</b>
Keith Remson	<b>Remson Aquatics</b>
John Eveland	<b>George F. Young Engineering</b>
Daniel Langefels	<b>Fieldstone Architecture</b>
Bryan Barrett	<b>Fieldstone Architecture</b>

Audience

**FIRST ORDER OF BUSINESS**

**Call to Order and Pledge of Allegiance**

Mr. Roethke called the meeting to order and conducted roll call. All present then stood and recited the Pledge of Allegiance.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There were no audience comments.

(Mr. Watts arrived while the meeting was in progress at 6:11 p.m.)

**THIRD ORDER OF BUSINESS**

**Consideration of Minutes of Board of Supervisors' Regular Meeting Held on September 27, 2016**

On a Motion by Mr. Untracht, seconded by Mr. Irwin, with all in favor, the Board approved the Minutes of Board of Supervisors' Regular Meeting Held on September 27, 2016 for Covington Park Community Development District.

(Mr. Barrett arrived while the meeting was in progress at 6:12 p.m.)

**FOURTH ORDER OF BUSINESS**

**Consideration of Operation & Maintenance Expenditures for September 2016**

On a Motion by Mr. Irwin, seconded by Mr. Untracht, with all in favor, the Board ratified the Operation and Maintenance Expenditures for September 2016 (\$70,543.55) for the Covington Park Community Development District.

**FIFTH ORDER OF BUSINESS**

**Ratification of Series 2015 Bond Requisitions**

There were no requisitions.

(Mr. Plate arrived while the meeting was in progress at 6:13 p.m.)

(Ms. Berner arrived while the meeting was in progress at 6:14 p.m.)

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel**

Mr. Reidt asked a question regarding HCSO Service. Mr. Craine responded that HCSO can be hired by the CDD for the patrol of District property, and it is possible that the Sheriffs can perform other services while on site, although the CDD cannot specifically request these additional functions, if they do not include patrolling CDD-owned areas or assets. A discussion ensued. Mr. Craine entertained various other questions from the Board regarding HCSO activity.

(Mr. Craine left while the meeting was in progress at 6:29 p.m.)

**B. District Engineer**

No report.

(Mr. Eveland arrived while the meeting was in progress at 6:30 p.m.)

**1. Master Plan Discussion**

Mr. Langefels and Mr. Barrett provided an updated Master Plan rendering to the Board. A discussion ensued. Mr. Langfels and Mr. Barrett entertained various questions from the Board regarding the details of this updated design.

Mr. Plate added comments regarding the updated rendering, including pool size for new permitting and drainage concerns. The architect will bring this new plan to the County for permitting.

On a Motion by Mr. Reidt, seconded by Mr. Untracht, with all in favor, the Board approved the site plan and direct Fieldstone Architecture to begin the permitting process for the Covington Park Community Development District.

Mr. Reidt recognized Mr. Watts and his years of service to Covington Park CDD and this Board of Supervisors. The Board presented a cake to Mr. Watts.

(Mr. Plate, Mr. Langefels, Mr. Barrett, and Mr. Eveland left while the meeting was in progress at 7:30 p.m.)

**SEVENTH ORDER OF BUSINESS**

**Landscape and Irrigation Update**

Mr. Roethke presented the Field Inspection Report and reviewed the details of this report with the Board.

**1. Consideration of Proposals form LMP**

Mr. Roethke presented several LMP proposals to the Board, including mulch, annuals, and other landscape replacements.

On a Motion by Mr. Reidt, seconded by Mr. Untracht, with all in favor, the Board approved various proposals from LMP at a total cost of (\$28,115.00) for the Covington Park Community Development District.

**EIGHTH ORDER OF BUSINESS**

**Pond Maintenance Update**

Mr. Roethke presented the Pond Maintenance Report to the Board and Mr. Remson reviewed the details of this report. A discussion ensued regarding several maintenance issues.

The Board discussed fish stocking.

On a Motion by Mr. Untracht, seconded by Mr. Irwin, with all in favor, the Board approved a not-to-exceed amount of (\$300.00) for fish stocking by Remson Aquatics in CDD ponds for the Covington Park Community Development District.

*(Mr. Remson left while the meeting was in progress at 7:51 p.m.)*

**NINTH ORDER OF BUSINESS**

**Consideration of Proposals for Digital Message Board**

Mr. Roethke presented several proposals for a digital message board to the Board. Mr. Phillips reviewed the details of each option with the Board. The Board discussed the location of the sign. The Board tabled this item until the next meeting.

**TENTH ORDER OF BUSINESS**

**Consideration of Proposal for Door Replacement**

Mr. Roethke presented several proposals for door repair to the Board. Ms. Sobrito reviewed the details of these proposals with the Board.

On a Motion by Mr. Untracht, seconded by Ms. Berner, with all in favor, the Board approved a proposal from Home Depot for door repair at a cost of (\$1,580.57) for the Covington Park Community Development District.

**ELEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2017-01, Re-designating Treasurer of the District**

Mr. Roethke presented Resolution 2017-01 to the Board, which will re-designate Bill Rizzetta as Treasurer of the District.

On a Motion by Mr. Reidt, seconded by Mr. Untracht, with all in favor, the Board adopted resolution 2017-01 for the Covington Park Community Development District.

**TWELFTH ORDER OF BUSINESS**

**Consideration of Resolution 2017-02, Appointing Assistant Secretary**

Mr. Roethke presented Resolution 2017-02 to the Board, which will designate Grant Phillips as Assistant Secretary of the District.

On a Motion by Mr. Reidt, seconded by Ms. Berner, with all in favor, the Board adopted resolution 2017-02 for the Covington Park Community Development District.

**THIRTEENTH ORDER OF BUSINESS**

**Consideration of Resolution 2017-03, Designating District Record Location**

Mr. Roethke presented Resolution 2017-03 to the Board, which will re-designate the District Record Location to 9428 Camden Field Parkway Riverview, FL 33578.

On a Motion by Mr. Irwin, seconded by Mr. Untracht, with all in favor, the Board adopted resolution 2017-03 for the Covington Park Community Development District.

**FOURTEENTH ORDER OF BUSINESS**

**Presentation of Arbitrage Rebate  
Calculation Series 2015 (8/4/16)**

Mr. Roethke presented the Arbitrage Rebate Calculation Series 2015 Report dated 8-4-16 to the Board.

**FIFTEENTH ORDER OF BUSINESS**

**Presentation of HCSO Crime Statistics**

Mr. Roethke presented the HCSO Crime Statistics to the Board, and Mr. Phillips reviewed the details of this report. A discussion ensued, but the Board did not take any action at this time.

**SIXEENTH ORDER OF BUSINESS**

**Community Coordinator Report**

Ms. Sobrito reviewed the Community Coordinator Report with the Board. A discussion ensued regarding various maintenance issues, including a request for a new vendor agreement for Zumba Classes. The Board took no action on this item at this time.

Ms. Sobrito requested a bonus to provide to one of her pool monitors for exemplary work.

On a Motion by Mr. Reidt, seconded by Mr. Irwin, with all in favor, the Board approved a (\$500.00) bonus for the pool monitor for the Covington Park Community Development District.

**SEVENTEENTH ORDER OF BUSINESS**

**District Manager Report**

Mr. Roethke noted that the next Board of Supervisors' Regular Meeting will be held on Tuesday, November 22, 2016 at 6:00 p.m. at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

Mr. Roethke informed the Board that Mr. Grant Phillips will be running this meeting.

**EIGHTEENTH ORDER OF BUSINESS Review of Future Planning Item List**

Mr. Roethke reviewed the Future Planning Item List with the Board. A discussion ensued regarding several items, including a new monument near the entrance from Waterset.

Mr. Reidt would like to add items to this list: basketball court repairs, Oak Park pool resurfacing, and wooden bleacher replacements with aluminum bleachers.

**NINETEENTH ORDER OF BUSINESS**

**Monthly Unaudited District Financial  
Summary for August**

Mr. Roethke reviewed the Monthly Unaudited District Financial Summary with the Board. No formal Board action was taken.

**TWENTIETH ORDER OF BUSINESS**

**Supervisor Requests**

Mr. Irwin pointed out changes to the maintenance map.

Mr. Untracht thanked Doug for his years of service to the Board.

Mr. Reidt reminded the Board to vote on election day.

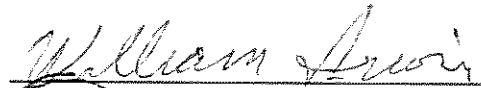
**TWENTY-FIRST ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Watts, seconded by Mr. Irwin, with all in favor, the Board adjourned the meeting at 9:00 p.m. for Covington Park Community Development District.



Secretary / Assistant Secretary



Chairman / Vice Chairman