
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COVINGTON PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Tuesday, September 27, 2016 at 6:00 p.m.** at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

Present and constituting a quorum were:

Rick Reidt	Board Supervisor, Chairperson
Doug Watts	Board Supervisor, Vice Chair
Bill Irwin	Board Supervisor, Assistant Secretary
Lynn Ann Berner	Board Supervisor, Assistant Secretary
Alan Untracht	Board Supervisor, Assistant Secretary

Also present were:

Joseph Roethke	District Manager, Rizzetta & Co., Inc.
Grant Phillips	District Manager, Rizzetta & Co., Inc.
Biff Craine	District Counsel, Pettitt Worrell Wolfe Rocha LLC (via phone)
Cathy Sobrito	Community Coordinator
John Toborg	Ops Manager, Rizzetta & Co., Inc.
Keith Remson	Remson Aquatics
Anthony Milam	LMP
John Crawford	Field Services Manager, Rizzetta & Co., Inc.
Scott Carlson	LMP

Audience

FIRST ORDER OF BUSINESS

Call to Order and Pledge of Allegiance

Mr. Roethke called the meeting to order and conducted roll call. All present then stood and recited the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Audience Comments

Audience member(s) made the following questions and/or comments below:

- Asked the Board for email communication from the CDD.

THIRD ORDER OF BUSINESS

Consideration of Minutes of Board of Supervisors' Regular Meeting Held on August 23, 2016

On a Motion by Mr. Reidt, seconded by Mr. Untracht, with all in favor, the Board approved the Minutes of Board of Supervisors' Regular Meeting Held on August 23, 2016 for Covington Park Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of Operation & Maintenance Expenditures for August 2016

On a Motion by Ms. Berner, seconded by Mr. Watts, with all in favor, the Board ratified the Operation and Maintenance Expenditures for August 2016 (\$72,062.38) for the Covington Park Community Development District.

FIFTH ORDER OF BUSINESS

Ratification of Series 2015 Bond Requisitions

There were no requisitions.

SIXTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Craine discussed the deposition that he attended with the District Manager regarding the Gallen vs. Covington Park HOA lawsuit.

The Board requested any documents that District Counsel currently has regarding this lawsuit.

B. District Engineer

The District Engineer was not present.

1. Master Plan Discussion

Mr. Roethke informed the Board that the architect has moved forward with the site concept plan and addressed the comments from the last workshop, but the architectural components have not been coordinated yet. They will have an update prepared for the next meeting.

SEVENTH ORDER OF BUSINESS

Consideration of Proposals for Landscape and Irrigation Maintenance

Mr. Roethke presented several proposals for landscape and irrigation maintenance to the Board. Mr. Toborg presented his summary sheet to the Board and advised them regarding the scoring sheet procedure. A discussion ensued regarding the various proposals. The Board completed their scoring sheets and Mr. Toborg tabulated the results.

As per the Board's scoring sheets, LMP was ranked first with 464.2 points, Sunrise was ranked second with 432.8 points, BrightView was ranked third with 420.7 points, Green Expectations was ranked fourth with 415 points, Buccaneer was ranked fifth with 405.9 points and Duval was ranked sixth with 375.4 points.

On a Motion by Mr. Untracht, seconded by Mr. Reidt, with all in favor, the Board accepted scoring results and approved the contract for landscape and irrigation maintenance with LMP for the Covington Park Community Development District.

(Mr. Craine left while the meeting was in progress at 6:52 p.m.)

EIGHTH ORDER OF BUSINESS

Landscape and Irrigation Update

Mr. Roethke presented the Field Inspection Report and Mr. Toborg reviewed the details of this report with the Board.

The Board discussed maintenance items with LMP, including turf issues and tree trimming.

NINTH ORDER OF BUSINESS

Consideration of Proposals form LMP

Mr. Roethke presented several LMP proposals to the Board.

On a Motion by Mr. Reidt, seconded by Mr. Untracht, with all in favor, the Board approved various proposals from LMP for plant and sod replacement at a total cost of (\$4,602.18) for the Covington Park Community Development District.

(Mr. Crawford, Mr. Milam and Mr. Carlson left while the meeting was in progress at 7:20 p.m.)

TENTH ORDER OF BUSINESS

Pond Maintenance Update

Mr. Roethke presented the Pond Maintenance Report to the Board and Mr. Remson reviewed the details of this report. A discussion ensued regarding several maintenance issues.

(Mr. Remson left while the meeting was in progress at 7:31 p.m.)

ELEVENTH ORDER OF BUSINESS

Consideration of Proposals for Door Repair

Mr. Roethke presented a proposal for door repair to the Board. A discussion ensued. The Board requested additional proposals to be presented at the next meeting.

(Mr. Toborg left while the meeting was in progress at 7:58 p.m.)

TWELFTH ORDER OF BUSINESS

Consideration of Proposal for Surge Arrestor Installation

Mr. Roethke presented a proposal for Surge Arrestor Installation to the Board.

On a Motion by Mr. Reidt, seconded by Mr. Watts, with all in favor, the Board approved the proposal from Tony Brost Electrical Services for surge arrestor replacement at a cost of (\$802.33) for the Covington Park Community Development District.

Mr. Roethke distributed several other proposals from Tony Brost Electrical Services to the Board. A discussion ensued.

On a Motion by Mr. Watts, seconded by Mr. Reidt, with all in favor, the Board approved the proposals from Tony Brost Electrical Services for lighting repairs at a total cost of (\$6,954.21) for the Covington Park Community Development District.

THIRTEENTH ORDER OF BUSINESS

Consideration of Contract for Professional Field Services

Mr. Roethke presented a contract for professional field services to the Board.

On a Motion by Mr. Reidt, seconded by Mr. Untracht, with all in favor, the Board approved the contract with Rizzetta & Company for Professional Field Services for the Covington Park Community Development District.

FOURTEENTH ORDER OF BUSINESS

Consideration of Proposals for CDD Insurance

Mr. Roethke presented several proposals for CDD Insurance to the Board. A discussion ensued.

On a Motion by Mr. Untracht, seconded by Mr. Irwin, with all in favor, the Board approved proposal from Egis for CDD insurance at a total cost of (\$14,885.00) for the Covington Park Community Development District.

FIFTEENTH ORDER OF BUSINESS

Community Coordinator Report

Ms. Sobrito reviewed the Community Coordinator Report with the Board. A discussion ensued regarding various maintenance issues.

Ms. Sobrito presented a proposal for ADA chair lift repairs to the Board.

On a Motion by Mr. Irwin, seconded by Mr. Reidt, with all in favor, the Board approved the proposal from Energy Crises, Inc. for ADA Chair Lift repairs at a total cost of (\$2,060.00) for the Covington Park Community Development District.

SIXTEENTH ORDER OF BUSINESS

District Manager Report

Mr. Roethke noted that the next Board of Supervisors' Regular Meeting will be held on Tuesday, October 25, 2016 at 6:00 p.m. at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

Mr. Roethke introduced Grant Phillips and informed the Board that Mr. Phillips will be transitioning in as he District Manager going forward.

SEVENTEENTH ORDER OF BUSINESS

Review of Future Planning Item List

Mr. Roethke reviewed the Future Planning Item List with the Board.

EIGHTEENTH ORDER OF BUSINESS

Monthly Unaudited District Financial Summary for August

Mr. Roethke reviewed the Monthly Unaudited District Financial Summary with the Board. No formal Board action was taken.

NINETEENTH ORDER OF BUSINESS

Supervisor Requests

Mr. Untracht discussed improving CD communication.

Mr. Irwin asked about HCSO service.

Mr. Watts requested to see crime statistics.

Mr. Reidt asked about a digital sign board.


TWENTIETH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Untracht, seconded by Ms. Berner, with all in favor, the Board adjourned the meeting at 8:37 p.m. for Covington Park Community Development District.



Secretary / Assistant Secretary



Chairman / Vice Chairman