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**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COVINGTON PARK  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Tuesday, July 26, 2016 at 6:03 p.m.** at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

Present and constituting a quorum were:

Rick Reidt	<b>Board Supervisor, Chairperson</b>
Doug Watts	<b>Board Supervisor, Vice Chair</b>
Bill Irwin	<b>Board Supervisor, Assistant Secretary</b>
Lynn Ann Berner	<b>Board Supervisor, Assistant Secretary</b>
Alan Untracht	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Joseph Roethke	<b>District Manager, Rizzetta &amp; Co., Inc.</b>
Biff Craine	<b>District Counsel, Petitt Worrell Wolfe Rocha LLC (via phone)</b>
Cathy Sobrito	<b>Community Coordinator</b>
John Toborg	<b>Ops Mgr.; Rizzetta &amp; Company</b>
Keith Remson	<b>Remson Aquatics</b>
Jerimy O'Neal	<b>LMP</b>
Josh Axmacher	<b>LMP</b>

Audience

**FIRST ORDER OF BUSINESS**

**Call to Order and Pledge of Allegiance**

Mr. Roethke called the meeting to order and conducted roll call. All present then stood and recited the Pledge of Allegiance.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

An audience member complained about ponds, landscaping and community appearance.

*(Mr. Watts and Mr. Axmacher arrived while the meeting was in progress at 6:09 p.m.)*

An audience member asked questions about catering services for the amenity master plan expansion.

*(Mr. Remson arrived while the meeting was in progress at 6:21 p.m.)*

**THIRD ORDER OF BUSINESS**

**Consideration of Minutes of Board of Supervisors' Regular Meeting held on June 28, 2016**

Mr. Irwin mentioned a typo in the 11<sup>th</sup> order of business.

On a Motion by Ms. Berner, seconded by Mr. Irwin, with all in favor, the Board approved the Minutes, as amended, of the Board of Supervisors' Regular Meeting held June 28, 2016 for Covington Park Community Development District.

**FOURTH ORDER OF BUSINESS**

**Consideration of Operation & Maintenance Expenditures for June 2016**

A discussion ensued regarding several invoices.

On a Motion by Mr. Reidt, seconded by Mr. Untracht, with all in favor, the Board approved the Operation & Maintenance expenditures for June 2016 totaling (\$44,755.27) for Covington Park Community Development District.

**FIFTH ORDER OF BUSINESS**

**Ratification of Series 2015 Board Requisition #2-4**

<u>Number</u>	<u>Name</u>	<u>Amount</u>
2	Heidt Design	\$262.50
3	Covington Park CDD	\$350.00
4	MHD Communications	\$880.00

On a Motion by Ms. Berner, seconded by Mr. Untracht, with all in favor, the Board approved the Ratification of Series 2015 Bond Requisitions #2-4 for Covington Park Community Development District.

**SIXTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel Staff Report**

Mr. Craine discussed the possibility of opening an Adults Only pool within the District as part of the Master Plan amenity improvements. In order to minimize potential litigation it was recommended not to designate any future pools as Adults Only.

Mr. Craine also discussed items later in the agenda, including the purchase of a Gator vehicle and the ownership transfer of the Surrey Guardhouse.

*(Mr. Crane left while the meeting was in progress at 6:50 p.m.)*

**B. District Engineer Staff Report**

Not present.

**1. Master Plan Discussion**

Mr. Roethke informed the Board that another workshop will be planned once the architect is able to make updates to the rendering as discussed at the workshop on July 19, 2016.

**C. Landscape & Irrigation Update**

Mr. Roethke presented the field inspection report and Mr. Toborg reviewed the details of the report with the Board. A discussion ensued regarding various landscape and other field-related items, including broken sidewalks, plant replacements, and aquatics issues.

Mr. Axmacher discussed issues with an irrigation controller that recently suffered a lightning strike and entertained various questions from the Board.

Mr. Toborg reviewed a plan to refurbish the Regents Way entry with the Board. The Board would like LMP to provide a proposal for this design plan.

**1. Consideration of Proposals from LMP**

Mr. Roethke presented several proposals from LMP to the Board for plant replacement and irrigation system repairs. A discussion ensued regarding the details for these proposals.

On a Motion by Mr. Reidt, seconded by Mr. Untracht, with all in favor, the Board approved the proposals from LMP for plant replacement and irrigation repairs at a total cost of (\$4,137.20) for Covington Park Community Development District.

*(Mr. Toborg, Mr. O'Neal, and Mr. Axmacher left while the meeting was in progress at 7:51 p.m.)*

**D. Pond Maintenance Update**

Mr. Roethke presented the pond maintenance report and Mr. Remson reviewed the details with the Board. A discussion ensued regarding various maintenance issues with the ponds.

*(Mr. Remson left while the meeting was in progress at 8:05 p.m.)*

**SEVENTH ORDER OF BUSINESS****Consideration of Proposal for Door Replacement**

This item has been tabled.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Proposal for Gator Vehicle**

Mr. Roethke presented pricing options for a new Gator vehicle to the Board. The Board did not take any action on this proposal at this time, but will revisit this at the next meeting. Ms. Sobrito will provide additional proposals.

**NINTH ORDER OF BUSINESS**

**Consideration of Proposal for Decorative Light Replacement**

Mr. Roethke presented a proposal from Tony Brost Electrical Services for lighting repairs to several subdivision entrances within the District.

On a Motion by Mr. Untracht, seconded by Ms. Berner, with all in favor, the Board approved proposal from Tony Brost Electrical Services for decorative lighting repairs at a cost of (\$4,511.14) for Covington Park Community Development District.

**TENTH ORDER OF BUSINESS**

**Discussion Regarding Surrey Guardhouse Ownership**

Mr. Roethke discussed the potential ownership transfer of the Surrey Guardhouse from the CDD to the Surrey HOA with the Board. The Board will wait to take action until the Surrey HOA agrees to consider this property transfer.

**ELEVENTH ORDER OF BUSINESS**

**Consideration of Resolution 2016-02, Adopting Fiscal Year 2016/2017 Meeting Schedule**

Mr. Roethke presented Resolution 2016-02 to the Board, which will adopt the meeting schedule for the next Fiscal Year 2016/2017.

On a Motion by Ms. Berner, seconded by Mr. Untracht, with all in favor, the Board adopted Resolution 2016-02 for Covington Park Community Development District.

**TWELFTH ORDER OF BUSINESS**

**Public Hearings Regarding Fiscal Year 2016/2017 Budget and Operations and Maintenance Assessments**

On a Motion by Mr. Reidt, seconded by Ms. Berner, with all in favor, the Board opened the Public Hearing for Covington Park Community Development District.

Mr. Roethke presented the Final Budget for Fiscal Year 2016/2017 to the Board. There were no questions from the Board and there were no audience members present. No changes were made to the Budget.

On a Motion by Mr. Reidt, seconded by Mr. Untracht, with all in favor, the Board closed the Public Hearing for Covington Park Community Development District.

**Consideration of Resolution 2016-03,  
Adopting Final Budget for FY 2016/2017**

Mr. Roethke presented Resolution 2016-03 to the Board, which will adopt the Final Budget for Fiscal Year 2016/2017.

On a Motion by Mr. Reidt, seconded by Mr. Untracht, with all in favor, the Board adopted Resolution 2016-03 for Covington Park Community Development District.

**Consideration of Resolution 2016-04,  
Imposing Special Assessments for FY 2016/2017**

Mr. Roethke presented Resolution 2016-04 to the Board, which will impose special assessments for Fiscal Year 2016/2017.

On a Motion by Mr. Reidt, seconded by Ms. Berner, with all in favor, the Board adopted Resolution 2016-04 for Covington Park Community Development District.

**THIRTEENTH ORDER OF BUSINESS**

**Community Coordinator Report**

Ms. Sobrito reviewed the Community Coordinator Report with the Board. A discussion ensued regarding various maintenance issues.

**FOURTEENTH ORDER OF BUSINESS**

**District Manager Report**

Mr. Roethke noted that the next Board of Supervisors' regular meeting will be held on Tuesday, August 23, 2016 at 6:00 p.m. at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

**FIFTEENTH ORDER OF BUSINESS**

**Review of Future Planning Item List**

Mr. Roethke reviewed the Future Planning Item List with the Board. A discussion ensued, but no changes were made.

**SIXTEENTH ORDER OF BUSINESS**

**Monthly Unaudited District Financial  
Summary for June**

Mr. Roethke reviewed the Monthly Unaudited District Financial Summary with the Board. No formal Board action was taken.

**SEVENTEENTH ORDER OF BUSINESS**

**Supervisor Requests**

There were no Supervisor requests.

**EIGHTEENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Reidt, seconded by Mr. Untracht, with all in favor, the Board adjourned the meeting at 8:45 p.m. for Covington Park Community Development District.

  
Secretary / Assistant Secretary

  
Chairman / Vice Chairman