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**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COVINGTON PARK  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Tuesday, June 28, 2016 at 6:00 p.m.** at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

Present and constituting a quorum were:

Rick Reidt	<b>Board Supervisor, Chairperson</b>
Doug Watts	<b>Board Supervisor, Vice Chair</b>
Bill Irwin	<b>Board Supervisor, Assistant Secretary</b>
Lynn Ann Berner	<b>Board Supervisor, Assistant Secretary</b>
Alan Untracht	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Joseph Roethke	<b>District Manager, Rizzetta &amp; Co., Inc.</b>
Biff Craine	<b>District Counsel, Pettitt Worrell Wolfe Rocha LLC (via phone)</b>
Cathy Sobrito	<b>Community Coordinator</b>
John Toborg	<b>Ops Mgr.; Rizzetta &amp; Company</b>
Keith Remson	<b>Remson Aquatics</b>
Jerimy O'Neal	<b>LMP</b>
Scott Carlson	<b>LMP</b>

Audience

**FIRST ORDER OF BUSINESS**

**Call to Order and Pledge of Allegiance**

Mr. Roethke called the meeting to order at 6:00 p.m. and conducted roll call. All present then stood and recited the Pledge of Allegiance.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

- \*A resident presented a question about a sidewalk HOA issue.
- \*A resident presented a question about pond maintenance and fountains.
- \*A resident presented a question about roadway expansions.
- \*A resident presented a question about pond monitoring.

*(Mr. Watts arrived at 6:07 p.m. while the meeting was in progress)*

**THIRD ORDER OF BUSINESS**

**Consideration of Minutes of Board of Supervisors' Budget Workshop Held on May 10, 2016 and Board of Supervisors' Regular Meeting Held on May 24, 2016**

On a Motion by Mr. Irwin, seconded by Mr. Untracht, with all in favor, the Board approved the Minutes of Board of Supervisors' Budget Workshop Held on May 10, 2016 and Board of Supervisors' Regular Meeting Held on May 24, 2016 for Covington Park Community Development District.

**FOURTH ORDER OF BUSINESS**

**Consideration of Operation & Maintenance Expenditures for May 2016**

On a Motion by Mr. Irwin, seconded by Mr. Reidt, with all in favor, the Board ratified the Operation and Maintenance Expenditures for May 2016 \$64,990.31 for the Covington Park Community Development District.

**FIFTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel**

Mr. Craine updated the Board on the new Public Records language requirements for all C.D.D. contracts going forward.

*(Mr. Crain left at 6:14 p.m. while the meeting was in progress)*

**B. District Engineer**

The District Engineer was not present.

**SIXTH ORDER OF BUSINESS**

**Master Plan Discussion**

Mr. Roethke provided an update on the Master Plan. Fieldstone Architecture is working on several logistical items as they continue to work on the site plan for the Master Plan. Mr. Untracht discussed the details of a meeting with Fieldstone. A discussion ensued regarding several items in the Master Plan. The Board discussed setting up a workshop to discuss this further.

On a Motion by Ms. Berner, seconded by Mr. Untracht, with all in favor, the Board agreed to hold a workshop for the Master Plan on Tuesday, July 19, 2016 at 6:00 p.m. at the Covington Park Clubhouse for the Covington Park Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Landscape and Irrigation Update**

Mr. Roethke presented the Field Inspection Report and Mr. Toborg reviewed the details of this report with the Board. Mr. O'Neal and Mr. Carlson added comments to the report. The Board discussed several landscape maintenance items.

**EIGHTH ORDER OF BUSINESS**

**Consideration of Proposals form LMP**

Mr. Roethke presented several LMP proposals to the Board for landscape enhancements, including tree removals/replacements and annual flower rotations.

On a Motion by Mr. Reidt, seconded by Ms. Berner, with all in favor, the Board approved the proposals for landscape enhancements at a total cost of \$5,535.00 for the Covington Park Community Development District.

*(Mr. O'Neal and Mr. Carlson left after the motion at 7:04 p.m. while the meeting was in progress)*

**NINTH ORDER OF BUSINESS**

**Review of Landscape and Irrigation Scope of Services**

Mr. Roethke presented the Landscape and Irrigation Contract Scope of Services to the Board. Mr. Toborg reviewed the details of this with the Board. The Board added several items to include within the Scope of Services, including moss removals, pool deck weeding, mulch maintenance, and irrigation repairs.

On a Motion by Ms. Berner, seconded by Mr. Irwin, with all in favor, the Board approved the landscape RFP package and scope of services with changes discussed. The Board directed Mr. Toborg to begin the landscape RFP process for the Covington Park Community Development District.

*(Mr. Toborg left at 7:30 p.m. while the meeting was in progress)*

**TENTH ORDER OF BUSINESS**

**Pond Maintenance Update**

Mr. Roethke presented the Pond Maintenance Report to the Board and Mr. Remson reviewed the details of this report. A discussion ensued regarding several maintenance issues.

**ELEVENTH ORDER OF BUSINESS**

**Consideration of Proposal for Fountain Replacement**

Mr. Roethke presented a proposal for fountain replacement to the Board

On a Motion by Mr. Untracht, seconded by Mr. Reidt, with all in favor, the Board approved the proposal from Remson Aquatics for fountain replacement (pond #3) at a cost of \$7,830.00 for the Covington Park Community Development District.

*(Mr. Remson left at 7:46 p.m. while the meeting was in progress)*

**TWELFTH ORDER OF BUSINESS**

**Consideration of Proposal for Alarm System**

Mr. Roethke presented a proposal for a new alarm system for the clubhouse to the Board.

On a Motion by Mr. Untracht, seconded by Mr. Reidt, with all in favor, the Board approved the proposal from MHD Communications for alarm system installation at a cost of \$1,760.00 to be paid from the construction fund for the Covington Park Community Development District.

**THIRTEENTH ORDER OF BUSINESS**

**Consideration of Proposals for Sidewalk Repair**

Mr. Roethke presented proposals for sidewalk repairs to the Board. Ms. Sobrito reviewed the details of these proposals with the Board. The Board tabled this item until the next meeting, and Ms. Sobrito will provide additional proposals.

**FOURTEENTH ORDER OF BUSINESS**

**Consideration of Proposal for Door Replacement**

Mr. Roethke presented proposals for door replacements and Ms. Sobrito reviewed the details with the Board. This will cover door replacement at the pool restroom and the Surrey Guardhouse. The Board tabled this until the next meeting, and Ms. Sobrito will provide additional proposals.

**FIFTEETH ORDER OF BUSINESS**

**Presentation of Arbitrage Rebate Calculation Report Series 2004 A & B dated 11/1/15**

Mr. Roethke presented the Arbitrage Rebate Calculation Report for the Series A & B bonds to the Board. It was noted that there is no arbitrage liability at this time.

**SIXTEENTH ORDER OF BUSINESS**

**Community Coordinator Report**

Ms. Sobrito presented the Community Coordinator Report and reviewed the details with the Board. A discussion ensued regarding several items, including Pressure Washing, Lost and Found Services, Furniture Powder Coating, and EZ-GO Replacement.

**SEVENTEENTH ORDER OF BUSINESS**

**District Manager Report**

Mr. Roethke noted that the next Board of Supervisors' Regular Meeting will be held on Tuesday, July 26, 2016 at 6:00 p.m. at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572. The Final Budget will be presented at this meeting.

**EIGHTEENTH ORDER OF BUSINESS**

**Review of Future Planning Item List**

Mr. Roethke reviewed the Future Planning Item List with the Board.

**NINETEENTH ORDER OF BUSINESS**

**Monthly Unaudited District Financial Summary for May**

Mr. Roethke reviewed the Monthly Unaudited District Financial Summary with the Board.

**TWENTIETH ORDER OF BUSINESS**

**Supervisor Requests**

1. Mr. Reidt congratulated Mr. Watts on his years of service to the Board.
2. Mr. Reidt discussed the holiday lighting.
3. Mr. Reidt requested a letter to be sent to a resident regarding a dog chained in a backyard and encroaching on CDD property (7735 Bristol Park Drive).

**TWENTIETH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Untracht, seconded by Mr. Reidt, with all in favor, the Board adjourned the meeting at 8:19 p.m. for Covington Park Community Development District.

  
Secretary / Assistant Secretary

  
Chairman / Vice Chairman