
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COVINGTON PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Tuesday, April 26, 2016 at 6:13 p.m.** at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

Present and constituting a quorum were:

Rick Reidt	Board Supervisor, Chairperson
Doug Watts	Board Supervisor, Vice Chair
Bill Irwin	Board Supervisor, Assistant Secretary
Lynn Ann Berner	Board Supervisor, Assistant Secretary
Alan Untracht	Board Supervisor, Assistant Secretary

Also present were:

Joseph Roethke	District Manager, Rizzetta & Co., Inc.
Biff Craine	District Counsel, Pettitt Worrell Wolfe Rocha LLC (via phone)
Cathy Sobrito	Community Coordinator
John Toborg	Ops Mgr.; Rizzetta & Company
Keith Remson	Remson Aquatics

Audience

FIRST ORDER OF BUSINESS

Call to Order and Pledge of Allegiance

Mr. Roethke called the meeting to order and conducted roll call. All present then stood and recited the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Audience Comments

An audience member discussed a problem with another resident.

THIRD ORDER OF BUSINESS

Consideration of Minutes of Board of Supervisors' Regular Meeting held on March 22, 2016

On a Motion by Mr. Watts, seconded by Mr. Untracht, with all in favor, the Board approved the Minutes of the Board of Supervisors' Regular Meeting held March 22, 2016 for Covington Park Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of Operation & Maintenance Expenditures for March 2016

On a Motion by Mr. Untracht, seconded by Mr. Reidt, with all in favor, the Board approved the Operation & Maintenance expenditures for March 2016 totaling (\$86,468.31) for Covington Park Community Development District.

FIFTH ORDER OF BUSINESS

Ratification of Series 2015 Board Requisition #1

<u>Number</u>	<u>Heidt Design</u>	<u>Amount</u>
1	Heidt Design	\$1,578.20

On a Motion by Mr. Watts, seconded by Mr. Untracht, with all in favor, the Board approved the Ratification of Series 2015 Bond Requisition #1 in the amount of (\$1,578.20) for Covington Park Community Development District.

SIXTH ORDER OF BUSINESS

Staff Reports

A. District Counsel Staff Report

Mr. Crane discussed the change in firms with the District's current bond counsel and recommended naming Bryant, Miller & Olive as bond counsel for the District in order to retain Mr. Herb Boatner as the primary bond counsel going forward.

Mr. Craine updated the board on the status of any changes related to CDD's as a result of the most recent legislative session.

(Mr. Crane left while the meeting was in progress at 6:40 p.m.)

B. District Engineer Staff Report

Not present.

1. Master Plan Discussion

Mr. Roethke updated the Board on the status of the contract between the CDD and Fieldstone Architecture. The District Engineer recently confirmed that the contract has been approved as is and work should be starting soon.

C. Landscape & Irrigation Update

Mr. Roethke presented the field inspection report and Mr. Toborg reviewed the details of the report with the Board.

Mr. Reidt discussed issues with the current landscaping vendor. He met with Scott Carlson with LMP prior to this meeting to discuss these issues. The Board would like to see a 30-day, 60-day and 90-day plan of action by LMP to fix these issues within the next two weeks. Mr. Toborg will request this from the vendor.

1. Consideration of Proposals from LMP

There were none.

D. Pond Maintenance Update

Mr. Roethke presented the pond maintenance report and Mr. Remson reviewed the details with the Board. A discussion ensued regarding several maintenance items.

(Mr. Watts left while the meeting was in progress at 7:06 p.m.)

SEVENTH ORDER OF BUSINESS

**Presentation of Bond Counsel File
Close Letter**

Mr. Roethke presented a letter from Bond Counsel informing the District that Mr. Herb Boatner has left the firm and now works for Bryant, Miller & Olive.

<p>On a Motion by Mr. Reidt, seconded by Mr. Irwin with all in favor, the Board appointed Bryant, Miller & Olive as Bond Counsel for upcoming bond issues for Covington Park Community Development District.</p>
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(Mr. Remson and Mr. Toborg left while the meeting was in progress at 7:12 p.m.)

EIGHTH ORDER OF BUSINESS

**Discussion of HCSO Usage and
Contracted Security Usage**

Mr. Roethke distributed a cost analysis of current HCSO and private security fees being paid for by the District. Mr. Reidt reviewed the details of this with the Board. A discussion ensued.

On a Motion by Mr. Untracht, seconded by Mr. Reidt, with all in favor, the Board agreed to cease the use of HCSO officers for off-duty shifts as of June 1, 2016 for Covington Park Community Development District.

NINTH ORDER OF BUSINESS

**Ratification of Contract for Waste
Removal Services**

Mr. Roethke presented a contract with Republic for Waste Removal Services that has already been executed and requires Board ratification.

On a Motion by Ms. Berner, seconded by Mr. Irwin, with all in favor, the Board ratified the contract with Republic Services for waste removal services at a cost of \$150.00 per month for Covington Park Community Development District.

TENTH ORDER OF BUSINESS

**Consideration of Proposals for Interior
Clubhouse Painting**

Mr. Roethke presented three proposals for interior clubhouse painting and Ms. Sobrito reviewed the details of each proposal with the Board.

On a Motion by Mr. Reidt, seconded by Ms. Berner, with all in favor, the Board approved the proposal from Certa Pro Painters for interior clubhouse painting at a cost of (\$3,545.00) to be paid from Capital Reserves for Covington Park Community Development District.

ELEVENTH ORDER OF BUSINESS

**Consideration of Proposal for Pressure
Washing**

Mr. Roethke presented a proposal for pressure washing to the Board.

On a Motion by Mr. Untracht, seconded by Ms. Berner, with all in favor, the Board approved the proposal from Elite Exteriors for pressure washing at a cost of (\$875.00) for Covington Park Community Development District.

TWELFTH ORDER OF BUSINESS

**Consideration of Proposal for Fitness
Equipment**

Mr. Roethke presented proposals for new fitness center equipment and repairs to the Board.

On a Motion by Mr. Irwin, seconded by Ms. Berner, with all in favor, the Board approved the proposal from Beyond Fitness for an elliptical machine (Spirit CE 800) at a cost of (\$2,949.00) to be paid from Capital Reserves for Covington Park Community Development District.

THIRTEENTH ORDER OF BUSINESS

Presentation of 2015 Audit Report

Mr. Roethke presented the 2015 Audit Report to the Board. It was noted that the auditor's opinion was unqualified and there were no instances or adverse findings reported for this District.

On a Motion by Mr. Reidt, seconded by Ms. Berner, with all in favor, the Board accepted the Audit Report for 2015 for Covington Park Community Development District.

FOURTEENTH ORDER OF BUSINESS

**Consideration of Recommendation of
Audit Review Committee**

Mr. Roethke informed the Board that they will need to take a motion to accept the recommendation from the Audit Review Committee.

On a Motion by Mr. Untracht, seconded by Mr. Irwin, with all in favor, the Board accepted the recommendation from the Audit Review Committee and named Grau & Associates as auditor for Covington Park CDD for Covington Park Community Development District.

FIFTEENTH ORDER OF BUSINESS

Community Coordinator Report

Ms. Sobrito reviewed the community coordinator report with the Board. A discussion ensued regarding several maintenance items.

SIXTEENTH ORDER OF BUSINESS

District Manager Report

Mr. Roethke noted that the next Board of Supervisors' regular meeting will be held on Tuesday, May 24, 2016 at 6:00 p.m. at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

He also noted the Budget Workshop will be held on May 10, 2016 at 6:00 p.m.

SEVENTEENTH ORDER OF BUSINESS

Review of Future Planning Item List

Mr. Roethke reviewed the Future Planning Item List with the Board. A discussion ensued regarding several items.

EIGHTEENTH ORDER OF BUSINESS

**Monthly Unaudited District Financial
Summary for February**

Mr. Roethke reviewed the Monthly Unaudited District Financial Summary with the Board. No formal Board action was taken.

NINETEENTH ORDER OF BUSINESS

Supervisor Requests

Mr. Untracht discussed lighting issues in the community. The remainder of the Board added comments regarding this issue.

TWENTIETH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Reidt, seconded by Mr. Untracht, with all in favor, the Board adjourned the meeting at 8:49 p.m. for Covington Park Community Development District.


Secretary / Assistant Secretary


Chairman / Vice Chairman