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**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COVINGTON PARK  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Tuesday, March 22, 2016 at 6:03 p.m.** at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

Present and constituting a quorum were:

Rick Reidt	<b>Board Supervisor, Chairperson</b>
Doug Watts	<b>Board Supervisor, Vice Chair</b>
Bill Irwin	<b>Board Supervisor, Assistant Secretary</b>
Lynn Ann Berner	<b>Board Supervisor, Assistant Secretary</b>
Alan Untracht	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Joseph Roethke	<b>District Manager, Rizzetta &amp; Co., Inc.</b>
Biff Craine	<b>District Counsel, Pettitt Worrell (<i>via phone</i>)</b>
Cathy Sobrito	<b>Community Coordinator</b>
John Toborg	<b>Ops Mgr.; Rizzetta &amp; Company</b>
Josh Axmacher	<b>LMP</b>

Audience

**FIRST ORDER OF BUSINESS**

**Call to Order and Pledge of Allegiance**

Mr. Roethke called the meeting to order and conducted roll call. All present then stood and recited the Pledge of Allegiance.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

An audience member thanked the Board for the good work they are doing in the community.

An audience member welcomed Cathy Sobrito to the community in the clubhouse.

**THIRD ORDER OF BUSINESS**

**Consideration of Minutes of Board of Supervisor's Regular and 1<sup>st</sup> Audit Committee Meetings held February 23, 2016**

On a Motion by Mr. Untracht, seconded by Mr. Irwin, with all in favor, the Board approved the Minutes of the Board of Supervisors' Regular and 1<sup>st</sup> Audit Committee Meetings held February 23, 2016 for Covington Park Community Development District.

**FOURTH ORDER OF BUSINESS**

**Consideration of Operation & Maintenance Expenditures for February 2016**

On a Motion by Mr. Reidt, seconded by Mr. Untracht, with all in favor, the Board ratified the Operation & Maintenance expenditures for February 2016 totaling (\$50,633.30) for Covington Park Community Development District.

*(Mr. Craine arrived while the meeting was in progress at 6:07 pm)*

**FIFTH ORDER OF BUSINESS**

**District Counsel Staff Report**

Mr. Craine gave a brief update on the contract for the master plan.

Mr. Reidt asked a question about the District accepting a foreclosed lot from the HOA. Mr. Craine noted that there are no legal issues, but there would have to be research done on the zoning requirements for the lot, as well as, any potential issues with encumbrances on the deed. There would also need to be a payment on the Bond portion of the CDD assessment for this lot.

*(Mr. Toborg arrived while the meeting was in progress at 6:18pm)*

*(Mr. Craine left while the meeting was in progress at 6:23 pm)*

**SIXTH ORDER OF BUSINESS**

**District Engineer Staff Report**

Not present.

**SEVENTH ORDER OF BUSINESS**

**Master Plan Discussion**

No discussion at this time.

**EIGHTH ORDER OF BUSINESS**

**Landscape & Irrigation Update**

Mr. Roethke presented the monthly landscape report and Mr. Toborg reviewed the details of the report with the Board. A discussion ensued regarding several landscape maintenance items.

Mr. Roethke presented a proposal for the annual flower rotation to the Board.

On a Motion by Mr. Reidt, seconded by Ms. Berner, with all in favor, the Board approved the proposal from LMP for the annual flower rotation at a cost of (\$4,050.00) for Covington Park Community Development District.

**NINTH ORDER OF BUSINESS**

**Consideration of Proposals from LMP**

Mr. Roethke presented two proposals from LMP to the Board for plant replacement.

On a Motion by Mr. Untracht, seconded by Mr. Reidt, with all in favor, the Board approved the proposal from LMP for plant replacement at a cost of (\$2,435.00) for Covington Park Community Development District.

*(Mr. Watts left while the meeting was in progress at 6:53 p.m.)*

**TENTH ORDER OF BUSINESS**

**Consideration of Proposals for Irrigation Pump Repair**

Mr. Roethke also presented proposals for irrigation pump repair to the Board. Mr. Toborg added comments regarding each proposal.

On a Motion by Mr. Reidt, seconded by Ms. Berner, with all in favor, the Board approved the proposal from Fourquarean for irrigation well repair at a cost of (\$5,026.18) for Covington Park Community Development District.

*(Mr. Axmacher left while the meeting was in progress at 7:16 p.m.)*

**ELEVENTH ORDER OF BUSINESS**

**Pond Maintenance Update**

Mr. Roethke presented the pond maintenance report to the Board. A discussion ensued regarding several pond maintenance items.

**TWELFTH ORDER OF BUSINESS**

**Consideration of Proposals for Fountain Installation**

Mr. Roethke presented a proposal from Remson Aquatics for a new fountain.

On a Motion by Ms. Berner, seconded by Mr. Untracht, with all in favor, the Board approved the proposal from Remson Aquatics for a ¾ HP Aqua Master fountain installation at a cost of (\$5,200.00) subject to confirming pond location for fountain, to be paid from Capital Reserves for Covington Park Community Development District.

*(Mr. Toborg left while the meeting was in progress at 7:22 p.m.)*

**THIRTEENTH ORDER OF BUSINESS**

**Consideration of Proposals for Trash Removal Services**

Mr. Roethke presented quotes for trash removal services to the Board. A discussion ensued regarding the details of each quote.

On a Motion by Mr. Reidt, seconded by Ms. Berner, with all in favor, the Board approved the proposal from Progressive Waste Solutions for trash removal services at a cost of \$150.00 per month for Covington Park Community Development District.

**FOURTEENTH ORDER OF BUSINESS**

**Consideration of Proposal for LED Light Conversion**

Mr. Roethke presented a proposal from Tony Brost Electrical Services for LED conversions at Oak Park and Bristol Park.

On a Motion by Mr. Untracht, seconded by Mr. Reidt, with all in favor, the Board approved the proposal from Tony Brost Electrical Services for LED light conversion at a cost of (\$5,906.36) to be paid from Capital Reserves for Covington Park Community Development District.

**FIFTEENTH ORDER OF BUSINESS**

**Community Coordinator Report**

Ms. Sobrito reviewed her Community Coordinator report with the Board. A discussion ensued regarding several items.

**SIXTEENTH ORDER OF BUSINESS**

**District Manager Report**

Mr. Roethke noted that the next Board of Supervisors' regular meeting will be held on Tuesday, April 26, 2016 at 6:00 p.m. at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

**SEVENTEENTH ORDER OF BUSINESS**

**Review of Future Planning Item List**

Mr. Roethke reviewed the Future Planning Item List with the Board. The Board would like to add an item for well maintenance to this list. Several completed items will be removed from the list.

**EIGHTEENTH ORDER OF BUSINESS**

**Monthly Unaudited District Financial Summary for January**

Mr. Roethke reviewed the Monthly Unaudited District Financial Summary with the Board. No formal Board action was taken.

**NINETEENTH ORDER OF BUSINESS**

**Supervisor Requests**

Mr. Untracht asked about a penalty for vendors who do not complete work in time.


Mr. Untracht asked about negotiating maintenance contracts by vendors.

Mr. Reidt asked about checking flags that are installed on CDD property.

**TWENTIETH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Irwin, seconded by Mr. Reidt, with all in favor, the Board adjourned the meeting at 8:00 p.m. for Covington Park Community Development District.

  
Secretary / Assistant Secretary

  
Chairman / Vice Chairman