

**MINUTES OF MEETING**

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COVINGTON PARK  
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Tuesday, December 15, 2015 at 6:00 p.m.** at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

Present and constituting a quorum were:

Rick Reidt	<b>Board Supervisor, Chairperson</b>
Bill Irwin	<b>Board Supervisor, Assistant Secretary</b>
Alan Untracht	<b>Board Supervisor, Assistant Secretary</b>

Also present were:

Joseph Roethke	<b>District Manager, Rizzetta &amp; Co., Inc.</b>
Jennifer Van Haren	<b>Community Coordinator</b>
John Toborg	<b>Ops Mgr, Rizzetta &amp; Co.</b>
Jerimy O'Neal	<b>Account Manager, Landscape Maintenance Professionals</b>

**FIRST ORDER OF BUSINESS**

**Call to Order and Pledge of Allegiance**

Mr. Roethke called the meeting to order and conducted roll call. All present then stood and recited the Pledge of Allegiance.

**SECOND ORDER OF BUSINESS**

**Audience Comments**

There was no audience present.

**THIRD ORDER OF BUSINESS**

**Consideration of Minutes of Board of  
Supervisor's Regular Meeting held  
November 24, 2015**

On a Motion by Mr. Untracht, seconded by Mr. Reidt, with all in favor, the Board approved the Minutes of the Board of Supervisors' Regular Meeting held November 24, 2015 for Covington Park Community Development District.

**FOURTH ORDER OF BUSINESS**

**Consideration of Operation &  
Maintenance Expenditures for November  
2015**

On a Motion by Mr. Reidt, seconded by Mr. Untracht, with all in favor, the Board ratified the Operation & Maintenance expenditures for November 2015 totaling (\$49,858.52) for Covington Park Community Development District.

**FIFTH ORDER OF BUSINESS**

**Staff Reports**

**A. District Counsel**

Not present.

**B. District Engineer**

Not present.

**C. Landscape & Irrigation Update**

Mr. Roethke distributed the field inspection report and Mr. Toborg reviewed the details of this report with the Board. Mr. Toborg discussed plant installation options to several subdivision entrances. A discussion ensued and Mr. Toborg and Mr. O'Neal entertained various questions from the Board.

*(Mr. Toborg and Mr. O'Neal left while the meeting was in progress at 6:15 p.m.)*

**D. Pond Maintenance Update**

Mr. Roethke presented the pond maintenance report with the Board. The Board would like Mr. Roethke to follow up with the pond maintenance vendor regarding the continued issued with pond #18.

**E. Community Coordinator**

Ms. Van Haren reviewed the clubhouse management report with the Board. A discussion ensued regarding several maintenance items.

Ms. Van Haren asked the Board if a vendor can place signs on CDD property for a one-day event. The Board had no issues with this.

**F. District Manager**

Mr. Roethke noted that the next Board of Supervisors' workshop meeting will be held on Tuesday, January 12, 2016 at 6:00 p.m. and regular meeting will be held on Tuesday, January 26, 2016 at 6:00 p.m. at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

**G. Review of Future Planning Item List**

Mr. Roethke reviewed the Future Planning Item List with the Board. A discussion ensued regarding several items, including moving forward with a digital message board.

**SIXTH ORDER OF BUSINESS**

**Consideration of Proposals for Gate Repair**

Mr. Roethke presented several proposals for gate repair to the Board. A discussion ensued.

On a Motion by Mr. Reidt, seconded by Mr. Untracht, with all in favor, the Board approved the proposal from Mo'z Art Designs for gate repair at a cost of (\$1,575.00) for Covington Park Community Development District.

**SEVENTH ORDER OF BUSINESS**

**Master Plan Discussion**

Mr. Roethke discussed the current status of the Master Plan with the Board. A meeting with the architect is tentatively scheduled for December 22<sup>nd</sup>. Mr. Reidt suggested using Mr. Untracht as a backup for ad hoc meetings if Mr. Watts is unavailable. The Board agreed.

**EIGHTH ORDER OF BUSINESS**

**Monthly Unaudited District Financial Summary**

Mr. Roethke presented the monthly unaudited District Financial Summary to the Board. No formal Board action was taken.

**NINTH ORDER OF BUSINESS**

**Supervisor Requests**

There were no supervisor comments/requests.

**TENTH ORDER OF BUSINESS**

**Adjournment**

On a Motion by Mr. Irwin, seconded by Mr. Untracht, with all in favor, the Board adjourned the meeting at 6:44 p.m. for Covington Park Community Development District.

  
Secretary / Assistant Secretary

  
Chairman / Vice Chairman