

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COVINGTON PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Tuesday, November 24, 2015 at 6:02 p.m.** at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

Present and constituting a quorum were:

Rick Reidt	Board Supervisor, Chairperson
Doug Watts	Board Supervisor, Vice Chairperson
Bill Irwin	Board Supervisor, Assistant Secretary
Lynn Ann Berner	Board Supervisor, Assistant Secretary
Alan Untracht	Board Supervisor, Assistant Secretary

Also present were:

Joseph Roethke	District Manager, Rizzetta & Co., Inc.
Tim Plate	District Engineer; Heidt Design
Jennifer Van Haren	Community Coordinator
John Toborg	Ops Mgr, Rizzetta & Co.
Keith Remson	Remson Aquatics
Jerimy O'Neal	Account Manager, Landscape Maintenance Professionals
Audience	

FIRST ORDER OF BUSINESS

Call to Order and Pledge of Allegiance

Mr. Roethke called the meeting to order and conducted roll call. All present then stood and recited the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Audience Comments

A resident brought up fountain issues.

(Mr. Watts arrived while the meeting was in progress at 6:05 p.m.)

THIRD ORDER OF BUSINESS

Consideration of Minutes of Board of Supervisor's Regular Meeting held October 27, 2015 and Continued Meeting held on November 10, 2015

On a Motion by Ms. Berner, seconded by Mr. Untracht, with all in favor, the Board approved the Minutes of the Board of Supervisors' Regular Meeting held October 27, 2015 and Continued Meeting held on November 10, 2015 for Covington Park Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of Operation & Maintenance Expenditures for October 2015

On a Motion by Mr. Reidt, seconded by Mr. Untracht, with all in favor, the Board ratified the Operation & Maintenance expenditures for October 2015 totaling (\$69,622.96) for Covington Park Community Development District.

FIFTH ORDER OF BUSINESS

District Counsel

Not present.

SIXTH ORDER OF BUSINESS

District Engineer

No report.

SEVENTH ORDER OF BUSINESS

Landscape & Irrigation Update

Mr. Roethke presented the field inspection report and Mr. Toborg reviewed the details of the report with the Board. Mr. O'Neal reviewed updates for any issues presented in the report. A discussion ensued regarding several landscaping issues.

(Mr. Remson arrived while the meeting was in progress at 6:14 pm)

Mr. Irwin informed the Board that the reclaimed water in Surrey is now operational. Mr. Toborg will review the need for the current meters servicing the area.

(Mr. Plate arrived while the meeting was in progress at 6:25 pm)

EIGHTH ORDER OF BUSINESS

Consideration of Architect Selection

Mr. Roethke asked the Board if they would like to rank the architects that they interviewed at the previous continued meeting. A brief discussion ensued.

On a Motion by Mr. Reidt, seconded by Mr. Untracht, with all in favor, the Board ranked the architects as follows: #1: Fieldstone Architecture, #2: OLC Architecture, #3: JAH Architecture and directed District Staff to negotiate a contract with Fieldstone Architecture for Covington Park Community Development District.

Mr. Plate discussed the next steps with the Board.

On a Motion by Mr. Watts, seconded by Ms. Berner, with all in favor, the Board named Mr. Watts as the Board liaison to work with the architect and District Staff for Covington Park Community Development District.

(Mr. Plate left while the meeting was in progress at 6:36 pm)

(Mr. O'Neal left while the meeting was in progress at 6:37 p.m.)

NINTH ORDER OF BUSINESS

Pond Maintenance Update

Mr. Remson reviewed the pond maintenance report with the Board and discussed ongoing pond and fountain issues with the Board.

(Mr. Remson left while the meeting was in progress at 6:46 p.m.)

TENTH ORDER OF BUSINESS

Consideration of Proposals for Lighting Updates

Mr. Roethke presented several proposals for lighting updates to the Board and Mr. Toborg reviewed the details of each and a discussion ensued.

On a Motion by Mr. Untracht, seconded by Mr. Reidt, with all in favor, the Board approved the proposal from Advanced Energy Solutions for LED light installation at Cromwell at a cost of (\$980.00), pending Board Chair approval if additional fixtures are needed for Covington Park Community Development District.

On a Motion by Mr. Reidt, seconded by Ms. Berner, with all in favor, the Board approved a not-to-exceed amount of (\$500.00) for Tony Brost Electrical Services to move working fixtures from Cromwell to Guilford for Covington Park Community Development District.

Mr. Roethke presented additional proposals from Tony Brost Electrical Services. A discussion ensued regarding each proposal.

On a Motion by Mr. Watts, seconded by Mr. Irwin, with 3 opposing, the Board denied the proposal from Tony Brost Electrical Services at a total cost of 6,813.48 for Oak Park LED light installations for Covington Park Community Development District.

On a Motion by Mr. Untracht, seconded by Mr. Reidt., with all in favor, the Board approved a proposal from Tony Brost Electrical Services, at a total cost of (\$2,271.16) for Bristol Park LED light installation, to be paid from Capital Reserves for Covington Park Community Development District.

(Mr. Toborg left while the meeting was in progress at 7:49 p.m.)

ELEVENTH ORDER OF BUSINESS Community Coordinator

Ms. Van Haren reviewed her Management Report with the Board. A discussion ensued regarding several maintenance items. The Board requested quotes for several maintenance and electrical items.

TWELFTH ORDER OF BUSINESS District Manager

Mr. Roethke noted that the next Board of Supervisors' Regular meeting will be held on Tuesday, December 15, 2015 at 6:00 p.m. at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

THIRTEENTH ORDER OF BUSINESS Review of Future Planning Item list

Mr. Roethke reviewed the Future Planning Item List with the Board. A discussion ensued regarding several items on the list.

FOURTEENTH ORDER OF BUSINESS Consideration of Fountain Repair Proposal

Mr. Roethke presented a proposal from Remson Aquatics for fountain repair which has been previously approved and requires Board ratification.

On a Motion by Mr. Untracht, seconded by Ms. Berner., with all in favor, the Board ratified proposal from Remson Aquatics for fountain lighting repairs at a cost of (\$1,588.00) for Covington Park Community Development District.

FIFTEEN ORDER OF BUSINESS Monthly Unaudited District Financial Summary

Mr. Roethke presented the monthly unaudited District Financial Summary to the Board. No formal Board action was taken.

SIXTEENTH ORDER OF BUSINESS

Supervisor Requests

Mr. Watts asked for a response from the electrical contractor regarding trenching issues at Bristol Park.

Mr. Watts asked a question about a Sheriff attending at HOA and neighborhood watch meetings.

Mr. Untracht requested a workshop to explore lighting within the community. The Board agreed to hold the workshop on Tuesday, January 12, 2016 at 6pm at the Covington Park Clubhouse.

Mr. Reidt discussed community newsletter issues and other issues with the HOA.

SEVENTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Untracht, seconded by Ms. Berner, with all in favor, the Board adjourned the meeting at 8:53 p.m. for Covington Park Community Development District.


Secretary / Assistant Secretary


Chairman / Vice Chairman