

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COVINGTON PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Tuesday, September 22, 2015 at 6:03 p.m.** at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

Present and constituting a quorum were:

Rick Reidt	Board Supervisor, Chairperson
Doug Watts	Board Supervisor, Vice Chairperson
Bill Irwin	Board Supervisor, Assistant Secretary
Lynn Ann Berner	Board Supervisor, Assistant Secretary
Alan Untracht	Board Supervisor, Assistant Secretary

Also present were:

Joseph Roethke	District Manager, Rizzetta & Co., Inc.
Tim Plate	District Engineer; Heidt Design
Biff Craine	District Counsel; Pettitt Worrell (via phone)
Jennifer Van Haren	Resident Services Manager
John Toborg	Operations Manager; Rizzetta & Co. (via phone)
Keith Remson	Remson Aquatics

Audience

FIRST ORDER OF BUSINESS

Call to Order and Pledge of Allegiance

Mr. Roethke called the meeting to order and conducted roll call. All present then stood and recited the Pledge of Allegiance.

(Mr. Toborg and Ms. Berner arrived while the meeting was in progress at 6:05 p.m.)

SECOND ORDER OF BUSINESS

Audience Comments

An Audience Member said that the shrubs are too high at Covington Stone and Brighton Park in the traffic circle.

An Audience Member commented that the ponds need to be cleaned up.

An Audience Member asked if a crosswalk will be installed for school students.

An Audience Member asked if the CDD is doing anything to combat the mole and gopher issues.

THIRD ORDER OF BUSINESS

**Consideration of Minutes of Board of
Supervisor's Regular Meeting held
August 25, 2015**

On a Motion by Ms. Berner, seconded by Mr. Reidt with all in favor, the Board approved the Minutes of the Board of Supervisors' Regular Meeting held August 25, 2015 for Covington Park Community Development District.

FOURTH ORDER OF BUSINESS

**Consideration of Operation &
Maintenance Expenditures for August
2015**

On a Motion by Ms. Berner, seconded by Mr. Untracht, with all in favor, the Board ratified the Operation & Maintenance expenditures for August 2015 totaling (\$36,799.76) for Covington Park Community Development District.

FIFTH ORDER OF BUSINESS

Staff Reports

A. District Counsel

Mr. Craine discussed the RFQ document that Mr. Plate will be presenting later in the meeting. He noted that the time of 10:00 pm in the advertisement is a typo and it should be 10:00 am.

(Mr. Craine left while the meeting was in progress at 6:17 pm)

B. Landscape & Irrigation Update

Mr. Toborg reviewed the landscape maintenance report with the Board. Mr. Toborg informed the Board that there is a palm tree at the Cromwell entrance that suffered a lightning strike and will need to be replaced. A discussion ensued regarding various landscape issues, including mowing irregularities and tree trimming.

(Mr. Plate arrived while the meeting was in progress at 6:20 pm)

(Mr. Remson arrived while the meeting was in progress at 6:26 pm)

C. Pond Maintenance Update

Mr. Remson reviewed the pond maintenance report with the Board. Mr. Reidt discussed issues with several ponds within the District, and several other Board members and Ms. Van Haren also identified ponds with water quality issues. Mr. Remson will address these issues.

(Mr. Remson and Mr. Toborg both left while the meeting was in progress at 6:40 p.m.)

D. District Engineer

Mr. Plate distributed a copy of the RFQ for architectural Services for the Master Plan Amenity Enhancements. A discussion ensued regarding the details of this document.

(Mr. Watts left while the meeting was in progress at 6:41 pm)

On a Motion by Mr. Reidt, seconded by Mr. Irwin, with all in favor, the Board approved the RFQ for Architectural Services, as amended, for Covington Park Community Development District.

(Mr. Plate left while the meeting was in progress at 6:59 pm)

E. Resident Services Manager

Ms. Van Haren reviewed the Clubhouse Manager's Report with the Board and distributed proposals for pressure washing.

On a Motion by Mr. Untracht, seconded by Ms. Berner, with all in favor, the Board approved the proposal from K&J Pressure Cleaning for pressure washing at a cost of (\$1,845.00), provided that they will include before and after photos of the site for Covington Park Community Development District.

Ms. Van Haren discussed several other items, including the Sprint phone bill and issues with the security system.

Ms. Van Haren distributed some information from Safetouch for security monitoring services. A discussion ensued regarding the details of this information. The Board would like to see additional proposals for this service at a future meeting.

F. District Manager

Mr. Roethke noted that the next Board of Supervisors' Regular meeting will be held on Tuesday, October 27, 2015 at 6:00 p.m. at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

G. Review of Future Planning Item list

Mr. Roethke reviewed the Future Planning Item List with the Board. One item for a digital message board was added to the list.

SIXTH ORDER OF BUSINESS

Consideration of Proposals for Monarch Pool Resurfacing

Mr. Roethke presented proposals for resurfacing of the Monarch Pool. A discussion ensued regarding the details of each proposal.

On a Motion by Mr. Reidt, seconded by Mr. Untracht, with all in favor, the Board approved the proposal from The Pool Doctor for Monarch Pool resurfacing with Pacific Blue Hydrazzo finish at a cost of (\$11,168.00) for Covington Park Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of Proposal from MHD
Communications for Technology Services**

Mr. Roethke presented a proposal from MHD Communications for technology services. The Board tabled this until the next meeting and requested that the vendor attend and review the proposal with the Board.

EIGHTH ORDER OF BUSINESS

**Presentation of Arbitrage Rebate
Calculation Series 2004 A & B**

Mr. Roethke presented the Arbitrage Rebate Calculation Report for Series 2004 A and 2004 B Bonds. It was noted that there is no Arbitrage liability at this time.

NINTH ORDER OF BUSINESS

Consideration of Insurance Proposals

Mr. Roethke presented proposals for CDD insurance to the Board. A discussion ensued regarding the details of each proposal.

On a Motion by Mr. Untracht, seconded by Ms. Berner, with all in favor, the Board approved the proposal from Stahl and Associates for CDD insurance at a cost of (\$18, 914.00) for Covington Park Community Development District.

TENTH ORDER OF BUSINESS

**Discussion of CDD Responsibilities within
the Community**

Mr. Roethke introduced a discussion regarding CDD responsibilities, within the community. Mr. Irwin discussed some items that he is concerned about with the Board. A discussion ensued regarding off-duty deputies and HOA use of CDD facilities, including storage and equipment use. The Board does not want off-duty deputies attending HOA meetings while on a CDD shift. The Board also required any unauthorized keys for CDD buildings to be returned. The Board required that any activities on site are contracted between the vendor and the District, such as swim and Zumba classes.

On a Motion by Mr. Reidt, seconded by Ms. Berner, with all in favor, the Board approved a rental agreement for vendors with the CDD in substantial form pending review by District Counsel and final signoff by Board Chair for Covington Park Community Development District.

ELEVENTH ORDER OF BUSINESS

**Monthly Unaudited District Financial
Summary**

Mr. Roethke presented the monthly unaudited District Financial Summary to the Board.
No formal Board action was taken.

TWELFTH ORDER OF BUSINESS

Supervisor Requests

There were no Supervisor comments.

THIRTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Reidt, seconded by Mr. Untracht, with all in favor, the Board adjourned the meeting at 8:48 p.m. for Covington Park Community Development District.


Secretary / Assistant Secretary


Chairman / Vice Chairman