
MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COVINGTON PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Tuesday, August 25, 2015 at 6:05 p.m.** at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

Present and constituting a quorum were:

Rick Reidt	Board Supervisor, Chairperson
Doug Watts	Board Supervisor, Vice Chairperson
Bill Irwin	Board Supervisor, Assistant Secretary
Lynn Ann Berner	Board Supervisor, Assistant Secretary
Alan Untracht	Board Supervisor, Assistant Secretary

Also present were:

Joseph Roethke	District Manager, Rizzetta & Co., Inc.
Tim Plate	District Engineer; Heidt Design
Biff Craine	District Counsel; Pettitt Worrell (via phone)
Jennifer Van Haren	Resident Services Manager
John Toborg	Operations Manager; Rizzetta & Co., Inc.
Keith Remson	Remson Aquatics
Michael Laster	Access Management

Audience

FIRST ORDER OF BUSINESS

Call to Order and Pledge of Allegiance

Mr. Roethke called the meeting to order and conducted roll call. All present then stood and recited the Pledge of Allegiance.

SECOND ORDER OF BUSINESS

Audience Comments

An Audience Member asked about pressure washing in CDD common areas. Ms. Van Haren will collect proposals for pressure washing.

THIRD ORDER OF BUSINESS

Consideration of Minutes of Board of Supervisor's Regular Meeting held July 28, 2015 and Special Meeting held August 4, 2015

On a Motion by Ms. Berner, seconded by Mr. Untracht, with all in favor, the Board approved the Minutes of the Board of Supervisors' Regular Meeting held July 28, 2015 and Special Meeting held on August 4, 2015 for Covington Park Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of Operation & Maintenance Expenditures for July 2015

On a Motion by Mr. Irwin, seconded by Ms. Berner, with all in favor, the Board ratified the Operation & Maintenance expenditures for July 2015 totaling (\$75,693.15) for Covington Park Community Development District.

(Mr. Plate and Mr. Remson both arrived while the meeting was in progress at 6:15 p.m.)

FIFTH ORDER OF BUSINESS

Staff Reports

- A. **District Counsel**
No report
- B. **District Engineer**
No report.
- C. **Consideration of RFP for Construction Management Services**

Mr. Plate presented a draft of an RFQ for Architectural Services to the Board. A discussion ensued regarding the details of this RFQ document.

On a Motion by Mr. Watts, seconded by Mr. Irwin, with all in favor, the Board approved the RFQ package for Architectural Services, pending review by District Counsel and final approval by Board Chair for Covington Park Community Development District.

(Mr. Plate and Mr. Craine both left while the meeting was in progress at 6:33 p.m.)

- D. **Landscape & Irrigation Update**
Mr. Roethke presented the field inspection report and Mr. Toborg reviewed the details of this report with the Board.

A discussion ensued regarding landscape lighting. Mr. Reidt requested options from different vendors for alternate monument lighting. These will be collected and presented at a future meeting.

Mr. Reidt discussed potential palm disease issues. Mr. Toborg added comments regarding this issue. The Board did not change any landscaping practices at this time.

E. Pond Maintenance Update

Mr. Roethke presented the pond maintenance report to the Board and Mr. Remson added comments regarding the details of this report. Mr. Remson informed the Board that the Bald Cypress that needs to be planted between ponds 15 and 17 has not been completed yet. This will be completed within the next few months.

The Board would like to add several more trees in addition to these 8 Bald Cypress, and Mr. Remson will take care of this.

The Board also asked Mr. Remson to transplant some of the pickerel weed from pond 11 to pond 12.

(Mr. Remson and Mr. Toborg both left while the meeting was in progress at 7:12 p.m.)

F. Resident Services Manager

Ms. Van Haren distributed an updated report to the Board. Mr. Laster reviewed this new report with the Board. A discussion ensued regarding several items within the report.

Ms. Van Haren discussed a vendor that would like to use the Oak Park pool. The Board will not approve this request.

(Mr. Laster left while the meeting was in progress at 7:35 p.m.)

G. District Manager

Mr. Roethke noted that the next Board of Supervisors' Regular meeting will be held on Tuesday, September 22 2015 at 6:00 p.m. at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

H. Review of Action Items List

Mr. Roethke reviewed the Action Items List with the Board. A discussion ensued regarding several items. The naming convention of this report will be updated at the next meeting.

SIXTH ORDER OF BUSINESS

**Consideration of Proposal from MHD
Communications for Technology Services**

Mr. Roethke presented proposals from MHD Communications for technology services and WIFI setup. A discussion ensued regarding the details of these proposals. The Board would like to see an updated quote for the WIFI setup to be presented at a future meeting.

On a Motion by Mr. Reidt, seconded by Ms. Berner, with all in favor, the Board approved the proposals from MHD Communications for Technology Services for (\$65.00 per month) for Covington Park Community Development District.

SEVENTH ORDER OF BUSINESS

Discussion Regarding Lighting Repairs

Mr. Roethke presented proposals from Tony Brost Electrical Services for lighting repairs. A discussion ensued regarding the details of these proposals. The Board tabled these proposals until additional electrical options can be obtained.

One additional proposal was presented for additional recessed lamps in the clubhouse and gym.

On a Motion by Mr. Reidt, seconded by Mr. Untracht, with all in favor, the Board approved the proposal from Tony Brost Electrical Services at a cost of (\$930.39) for Covington Park Community Development District.

EIGHTH ORDER OF BUSINESS

Discussion Regarding Community Newsletter

Mr. Irwin discussed the possibility of having the CDD take over the community newsletter. A discussion ensued regarding the pros and cons of this idea. The Board would not like to pursue this at this time.

NINTH ORDER OF BUSINESS

Consideration of Resolution 2015-13, Meeting Schedule for Fiscal Year 2015/16

Mr. Roethke presented Resolution 2015-13 to the Board, which will set the meeting date, time, and location for the next Fiscal Year.

On a Motion by Mr. Reidt, seconded by Mr. Irwin, with all in favor, the Board adopted Resolution 2015-13 for Covington Park Community Development District.

TENTH ORDER OF BUSINESS

Monthly Unaudited District Financial Summary

Mr. Roethke presented the Unaudited District Financial Summary to the Board. No formal Board action was taken.

ELEVENTH ORDER OF BUSINESS

Supervisor Requests

Mr. Reidt discussed a policy regarding HOA events on CDD property. District Staff will work on this.

Mr. Reidt discussed parking on grass near the schools. Clubhouse Staff will place traffic cones on site to prevent parking.

TWELFTH ORDER OF BUSINESS

Adjournment

On a Motion by Ms. Berner, seconded by Mr. Untracht, with all in favor, the Board adjourned the meeting at 8:12 p.m. for Covington Park Community Development District.


Secretary / Assistant Secretary


Chairman / Vice Chairman

