

MINUTES OF MEETING

Each person who decides to appeal any decision made by the Board with respect to any matter considered at the meeting is advised that the person may need to ensure that a verbatim record of the proceedings is made, including the testimony and evidence upon which such appeal is to be based.

**COVINGTON PARK
COMMUNITY DEVELOPMENT DISTRICT**

The regular meeting of the Board of Supervisors of the Covington Park Community Development District was held on **Tuesday, July 28, 2015 at 6:01 p.m.** at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

Present and constituting a quorum were:

Rick Reidt	Board Supervisor, Chairperson
Doug Watts	Board Supervisor, Vice Chairperson
Bill Irwin	Board Supervisor, Assistant Secretary
Lynn Ann Berner	Board Supervisor, Assistant Secretary
Alan Untracht	Board Supervisor, Assistant Secretary

Also present were:

Joseph Roethke	District Manager, Rizzetta & Co., Inc.
Jennifer Van Haren	Resident Services Manager
John Toborg	Operations Manager, Rizzetta Amenity Services
Dave Milam	Landscape Maintenance Professionals
Josh Axmacher	Landscape Maintenance Professionals

Audience

FIRST ORDER OF BUSINESS

Call to Order and Pledge of Allegiance

Mr. Roethke called the meeting to order and conducted roll call. All present then stood and recited the Pledge of Allegiance.

(Ms. Berner arrived while the meeting was in progress at 6:02 p.m.)

(Mr. Irwin arrived while the meeting was in progress at 6:03 p.m.)

SECOND ORDER OF BUSINESS

Audience Comments

An audience member asked about a park at Monarch pool.

An audience member asked questions about the mailed notice regarding the public hearing on August 4th. Mr. Roethke answered these questions.

THIRD ORDER OF BUSINESS

Consideration of Minutes of Board of Supervisors' Regular Meeting held June 23, 2015

On a Motion by Mr. Reidt, seconded by Mr. Untracht, with all in favor, the Board approved the Minutes of the Board of Supervisors' Regular Meeting held June 23, 2015 for Covington Park Community Development District.

FOURTH ORDER OF BUSINESS

Consideration of Operation & Maintenance Expenditures for June 2015

On a Motion by Ms. Berner, seconded by Mr. Reidt, with all in favor, the Board ratified the Operation & Maintenance expenditures for June 2015 totaling (\$54,859.59) for Covington Park Community Development District.

FIFTH ORDER OF BUSINESS

Staff Reports

A. District Counsel
Not present.

B. District Engineer
Not present.

C. Landscape & Irrigation Update
Mr. Toborg reviewed the landscape inspection report with the Board and a discussion ensued regarding several landscape maintenance items, including plant materials, sidewalk repairs from the county, and wetland area cutbacks.

D. Consideration of Proposal for Irrigation Controller Upgrades
Mr. Roethke presented several proposals for irrigation controller upgrades. Mr. Axmacher reviewed the details of these proposals with the Board and distributed information related to these proposals. A discussion ensued.

On a Motion by Mr. Reidt, seconded by Mr. Untracht, with all in favor, the Board approved the proposal from LMP for controller D Weathermatic Smartline System, plus an additional module and surge protection at a cost not-to-exceed of \$3,000.00 for Covington Park Community Development District.

(Mr. Axmacher & Mr. Milam left while meeting was in progress at 6:47 p.m.)

E. Pond Maintenance Update
Mr. Roethke provided a proposal to the Board for the removal of primrose behind 2 homes on Regents Garden Way. The Board took no action on this proposal at this time.

F. Resident Services Manager

Ms. Van Haren reviewed her Management Report with the Board, and she informed the Board that Access has their own weekly reports that she will use going forward. A discussion ensued regarding several maintenance items.

Mr. Watts informed the Board that going forward he will not be able to handle the technology services.

The Board requested a proposal from MHD Communications for technology services to be reviewed at a future meeting.

G. District Manager

Mr. Roethke noted that the next Board of Supervisors' Special Bond meeting will be held on Tuesday, August 4, 2015 at 6:00 p.m. and the Regular Meeting will be on Tuesday, August 25, 2015 at 6:00 p.m. at the Covington Park Clubhouse, located at 6806 Covington Garden Drive, Apollo Beach, FL 33572.

H. Review of Action Items List

Mr. Roethke reviewed the Action Items List with the Board. A discussion ensued regarding several items.

SIXTH ORDER OF BUSINESS

**Public Hearing of Fiscal Year 2015-2016
Final Budget**

On a Motion by Mr. Watts, seconded by Mr. Reidt, with all in favor, the Board approved to open the Public Hearing for Covington Park Community Development District.

Mr. Roethke reviewed the Final budget for Fiscal Year 2015/2016 with the Board. Several minor changes were made, but the overall budget number did not change.

On a Motion by Mr. Reidt, seconded by Ms. Berner, with all in favor, the Board approved to close the Public Hearing for Covington Park Community Development District.

SEVENTH ORDER OF BUSINESS

**Consideration of Resolution 2015-09,
Adopting Final Budget**

Mr. Roethke presented Resolution 2015-09 to the Board, which will adopt the Final Budget for Fiscal Year 2015/2016.

On a Motion by Mr. Untracht, seconded by Mr. Irwin, with all in favor, the Board adopted Resolution 2015-09 for Covington Park Community Development District.

EIGHTH ORDER OF BUSINESS

**Consideration of Resolution 2015-10,
Imposing Special Assessments**

Mr. Roethke presented Resolution 2015-10 to the Board, which will impose special assessments.

On a Motion by Mr. Irwin, seconded by Mr. Watts, with all in favor, the Board adopted Resolution 2015-10 for Covington Park Community Development District.

NINTH ORDER OF BUSINESS

**Ratification of Proposals from Heidt
Designs**

Mr. Roethke presented proposals from Heidt Design that have been previously executed and require Board ratification.

On a Motion by Ms. Berner, seconded by Mr. Untracht, with all in favor, the Board ratified the proposals from Heidt Design or work related to the bond issue and capital improvements for Covington Park Community Development District.

TENTH ORDER OF BUSINESS

**Consideration of Proposals from Tony
Brost Electrical Services**

Mr. Roethke presented several proposals from Tony Brost Electrical Services to the Board. A discussion ensued regarding the details of these proposals.

On a Motion by Mr. Watts, seconded by Mr. Reidt, with all in favor, the Board approved the proposals from Tony Brost Electrical Services for electrical repairs at a total cost of \$7,251.94 for Covington Park Community Development District.

ELEVENTH ORDER OF BUSINESS

**Monthly Unaudited District Financial
Summary**

Mr. Roethke distributed the monthly unaudited financial summary to the Board. No formal Board action was taken.

TWELFTH ORDER OF BUSINESS

Supervisor Requests

Mr. Reidt discussed issues with costs associated with lighting repairs. A discussion ensued regarding potential options for repairs. This will be revisited at a future meeting.

Mr. Irwin discussed CDD Assessments at neighboring properties. He also discussed the Community Newsletter and asked if this should be organized by the CDD. This will be added to the next agenda to discuss further.

Mr. Untracht asked the Board to work on streamlining the meeting length. Mr. Untracht will work with the District Manager on this.

Ms. Berner asked about formatting issues on the digital agendas.

THIRTEENTH ORDER OF BUSINESS

Adjournment

On a Motion by Mr. Irwin, seconded by Mr. Watts, with all in favor, the Board adjourned the meeting at 8:16 p.m. for Covington Park Community Development District.


Secretary / Assistant Secretary


Chairman / Vice Chairman